



NEW JERSEY DEPARTMENT OF AGRICULTURE  
200 RIVERVIEW PLAZA  
P.O. BOX 330  
TRENTON, NJ 08625-0862



NOTICE OF JOB VACANCY

<b>TITLE:</b> Field Technician (Temporary Employment Services) (Hourly position limited to 944 hours in a fiscal year)	<b>ANNOUNCEMENT #:</b> 16-25	<b>ISSUE DATE:</b> 5/02/25 <b>CLOSING DATE:</b> 5/20/25
<b>SALARY:</b> \$22.00 per hour	<input type="checkbox"/> DEPARTMENT WIDE <input type="checkbox"/> STATEWIDE <input checked="" type="checkbox"/> GENERAL PUBLIC	
<b>LOCATION:</b> Division of Food & Nutrition, Summer Food Service Program (SFSP), Trenton, NJ		
<b>JOB DESCRIPTION</b>		
<p>Under the direction of the Unit Coordinator in the Summer Food Service Program, Division of Food and Nutrition, New Jersey Department of Agriculture, assists sponsors of the Summer Food Service Program (SFSP) through evaluation and training of the sponsor's program operations and related work as required.</p> <p>Provides technical assistance to public or private nonprofit organizations; monitors site operations to ensure compliance with federal regulations; completes reports for individual sites regarding food service operations; submits weekly written reports to supervisor on sponsors activities; provides training as needed and disallows meals determined to be ineligible for reimbursement.</p>		
<b>REQUIREMENTS</b>		
<p><b>EDUCATION:</b> Must have graduated from an accredited college or university with a bachelor's degree in Nutrition, Food Service Management, Dietetics, Food Science, Food Technology, Home Economics, or other areas related to Nutrition, Social Work, or Education.</p> <p><b>NOTE:</b> Official transcripts and diploma are required for interview.</p> <p><b>EXPERIENCE:</b> Minimum of six months experience in social services activities or community work.</p> <p><b>AVAILABILITY:</b> Must be available from June 24, 2025 through August 30, 2025.</p> <p><b>CONDITIONS OF EMPLOYMENT:</b> Staff will be required to work in the office, as well as in the field conducting site monitoring. Schedules will vary and will be established on or about the date of hire. Candidate must be willing to work flexible hours, as early as 7:00 a.m. or as late as 8:00 p.m. (not to exceed 35 hours per week). Travel is required and the candidate must have a valid driver's license and access to an automobile, meet state minimum insurance coverage requirements, and be willing to travel to the state office when required. <b>This is a temporary position that does not include benefits.</b></p> <p><b>FOREIGN DEGREES:</b> Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated by a reputable evaluation service at your expense. The evaluation must be included with your submission and failure to submit the required evaluation may result in an ineligibility determination.</p> <p><b>LICENSE:</b> Selected candidate will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p> <p><b>AUTHORIZATION TO WORK:</b> Selected candidate must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship, and Immigration Services regulations.</p> <p><b>NOTE:</b> The State of New Jersey does not provide sponsorships for permanent residency to the United States or work visa.</p>		
<b>IMPORTANT NOTICE</b>		
<p>Effective September 1, 2011, NJ PL 70 (NJ First Act), requires all State employees must reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless an exemption is obtained. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.</p>		
<b>ELECTRONIC FILING INSTRUCTIONS</b>		
<p>Interested applicants must email a cover letter, including the announcement number, resume, and transcripts by the closing date of this Notice of Job Vacancy to <a href="mailto:njdajobs@ag.nj.gov">njdajobs@ag.nj.gov</a>.</p>		
<b>SAME PROGRAM INFORMATION</b>		
<p><b>SAME APPLICANTS:</b> If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted to <a href="mailto:njdajobs@ag.nj.gov">njdajobs@ag.nj.gov</a> along with your resume, cover letter, announcement number, and transcript (if position has a degree requirement) by the closing date indicated above. For more information on the SAME Program visit their Website at: <a href="https://nj.gov/csc/same/overview/index.shtml">https://nj.gov/csc/same/overview/index.shtml</a>, email: <a href="mailto:CSC-SAME@csc.nj.gov">CSC-SAME@csc.nj.gov</a>, or call CSC at (609) 292-4144, option 3.</p>		
<b>BENEFIT(S)*</b>		
<p>*Pursuant to the State/Department's policy, procedures and/or guidelines.</p>		
<p>TES benefits include: Earned Sick time</p>		