

State of New Jersey

PHILIP D. MURPHY Governor

TAHESHA L. WAY

Lt. Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN
Attorney General

ERIN ZIPPEL Chief Administrative Officer

May 1, 2025 NOTICE OF JOB VACANCY #25-128

Opportunities currently exist in the unclassified service with the Department of Law and Public Safety, Division of Law, for applicants who meet the requirements specified below:

<u>TITLE</u>: Deputy Attorney General 4 <u>SALARY</u>: \$93,816.41 to \$133,882.16

<u>LOCATIONS</u>: <u>Division of Law</u> <u>Division of Law</u> <u>Division of Law</u>

25 Market Street AND 124 Halsey Street AND 4 Echelon Plaza / 201 Laurel Road

Trenton, NJ 08625 Newark, NJ 07102 Voorhees, NJ 08043

NUMBER OF POSITIONS AVAILABLE: Multiple Vacancies – location preference required.

The New Jersey Division of Law is organized into <u>eight (8) practice groups</u>, each overseen by an Assistant Attorney General in-charge and comprising a total of <u>thirty-three (33) sections</u>. These groups provide specialized legal support to various state agencies and cover a wide range of legal areas, including litigation, regulatory enforcement, and legal counsel.

<u>DUTIES</u>: Under the direction of the Section Chief, Assistant Section Chief, and other supervisory officials in Division of Law, Department of Law and Public Safety, serve as legal counsel to the state's agencies, departments, and officials. Deputy Attorneys General (DAsG) represent the state in civil litigation, both defending and initiating lawsuits in state and federal courts. In addition to handling litigation, DAsG provide legal advice on a wide range of regulatory and administrative matters, assist in drafting regulations and contracts, and support the enforcement of state laws in areas such as consumer protection, environmental law, and healthcare. Many DAsG work in specialized sections aligned with specific policy areas, allowing them to offer targeted expertise. Their work plays a vital role in upholding the rule of law and ensuring the effective and lawful operation of state government; and perform other related work as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

EXPERIENCE: Two (2) years of experience as a practicing attorney.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

<u>SAME APPLICANTS</u>: If you are applying under the NJ "SAME" program, you must check the box when completing your online application and submit your Schedule A or B letter along with your resume and any other required supporting documents indicated below, on or before the closing date. For more information on the SAME Program please visit the <u>NJ CSC SAME Program</u>, <u>email</u>: or call CSC at (609) 292-4144, option 3.

RESUME NOTE: Eligibility determinations for experience and education will be based upon the resume, including required supporting documents (JD transcripts and proof of NJ Bar admission). Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see <u>CSC foreign degree information</u>). Failure to do so may result in disqualification of your education towards eligibility.

All offers of employment are conditional, subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please upload a cover letter indicating interest in job vacancy announcement #25-128, location preference, a current resume with bar admissions and dates, a copy of your final unofficial undergraduate and JD transcripts and/or foreign degree evaluation, a legal writing sample, and a copy of your Certificate of Good Standing with the NJ Supreme Court, to the Recruitment Coordinator via the following link. Applications will not be accepted via email.

This announcement will remain open until all vacancies are filled.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.



