



State of New Jersey

Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.nj.gov/highlands



CHRIS CHRISTIE
Governor

JIM RILEE
Chairman

KIM GUADAGNO
Lt. Governor

MARGARET NORDSTROM
Executive Director

Location: Chester, NJ

Department: Planning and Science

Job Title: Civil/Environmental Engineer

Reports to: Director of Planning & Science

Type: Full Time Exempt

Position: 35 Hours Weekly

Job Description:

This position is responsible for the research, planning, development, implementation, and review of engineering-related projects for the Highlands Region including technical expertise in project review, stormwater management (including green infrastructure and low impact development/best management practices) and water resource management.

Duties:

- Manage permit coordination with associated state agencies, particularly regarding water resource management.
- Serve on project team providing engineering technical assistance, including stormwater management and site plan review.
- Assist planning and science staff with complex technical and engineering issues related to water resource management.
- Develop scopes of work, issue RFQs, evaluate bid packages, and select qualified consultants for outside expertise in furtherance of the agency's science and research agenda.
- Serve as contract manager for existing and future consulting contracts involving water resource and utility development. Duties include handling communications with consultant, project scheduling, review of deliverables, and invoice reviews.

Position Requirements:

Education: Graduation from an accredited college or university with a bachelor's degree in civil, environmental or related engineering field.

Experience: 2+ years of professional experience in civil or environmental engineering. Experience in water resource management with relevant experience in hydrology/hydrogeology and other types of water and wastewater projects is preferred. Experience with NJ Municipal Land Use Law and local planning is a plus. Experience interpreting and applying environmental and land use regulations. GIS experience is a plus and must possess excellent organizational and communication skills.

New Jersey is an Equal Opportunity Employer

Residency Requirement: New Jersey Residence Required in accordance with Public Law, N.J. S. A. 52-14.7(1.2011, Chapter 70) effective September 1, 2011. If you do not reside in New Jersey, you have one year after the date you begin employment to relocate your residence to New Jersey.

To be considered, please e-mail, fax or mail the following to the address below no later than January 27, 2017.

- 1) Cover letter indicating your interest and experience
- 2) Resume
- 3) Salary history
- 4) Example of professional work products (planning work products, writing samples, etc.)
- 5) Names and phone numbers of at least three references.

Ranji Persaud, Human Resources Manager
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