



## State of New Jersey

Highlands Water Protection and Planning Council  
100 North Road (Route 513)  
Chester, New Jersey 07930-2322  
(908) 879-6737  
(908) 879-4205 (fax)  
[www.nj.gov/njhighlands](http://www.nj.gov/njhighlands)



**PHILIP D. MURPHY**  
*Governor*

**CARL J. RICHKO**  
*Chairperson*

**SHEILA Y. OLIVER**  
*Lt. Governor*

**LISA J. PLEVIN**  
*Executive Director*

Job Title: Resource Management Specialist I  
Reports to: Director of Planning & Science  
Type of Position: Full Time (35 hours/week, Exempt) Unclassified  
Salary Range: \$45,000 to \$53,000  
Date: November 8, 2018

### **Job Description:**

Protect and enhance water quality and quantity within the Highlands Region by assisting in the preparation of Project Reviews in the Highlands Region, and assisting in the review and preparation of resource management plans. Significant fieldwork required including but not limited to site evaluation, ecological assessment, easement monitoring and stewardship plan review. Provide technical support to staff when needed.

### **Duties:**

- Baseline property site inspections and on-going monitoring of preserved properties, proposed development projects, and mitigation properties.
- Coordination of site visits with landowners, government officials, and professionals as necessary.
- Review of site plans, aerial images and Highlands resources, and applicable Highlands Regional Master Plan policies and objectives associated with Highlands Project Review.
- Assist in preparation and review of stream corridor restoration plans, lake management plans, habitat conservation and management plans, and other municipal or regional level resource management plans.
- Assist in municipal and county Plan Conformance Implementation tasks and the development and implementation of the RMP Monitoring Program Recommendations Report.
- Provide support to other planning and science staff members on a project specific basis.

### **Position Requirements:**

Education: Graduation from an accredited college or university with a bachelor's degree.

Experience: 2+ years' work experience in hydrology, hydrogeology, ecology, conservation biology, watershed/natural resource management or related discipline providing a strong technical background. Associated experience in planning and GIS are a plus. A master's degree in a related field may be substituted for 1 years' experience.

Residency Requirement: New Jersey Residence Required in accordance with Public Law, N.J. S. A. 52-14.7(1.2011, Chapter 70) effective September 1, 2011. If you do not reside in New Jersey, you have one year after the date you begin employment to relocate your residence to New Jersey.

To be considered, please mail, fax or e-mail the following to the address below no later than November 30, 2018.

- 1) Cover letter indicating your interest and experience;
- 2) Resume
- 3) Names and phone numbers of at least three references.

Ranji Persaud, Manager of Human Resources  
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