



New Jersey Office of Information Technology

NOTICE OF JOB VACANCY

ISSUE DATE: September 26, 2019

CLOSING DATE: October 10, 2019

POSTING OPEN TO: () OIT EMPLOYEES IN UNIT SCOPE(S)
() STATEWIDE (STATE EMPLOYEES ONLY)
(X) GENERAL PUBLIC

TITLE: Geographic Information Systems Specialist 3

POSTING # 2019-082

TITLE CODE: 03176

NUMBER OF POSITIONS: 1

SALARY RANGE: P21 \$53,611.76 - \$75,900.80

LOCATION: NJ Office of Information Technology
Geographic Information Services
200 Riverview Plaza
Trenton, NJ 08625

HOURS OF WORK: 8:00 a.m. – 4:00 p.m.

DESCRIPTION OF THE SPECIFIC POSITION: Assist in the development and administration of the State's spatial data infrastructure. Deep involvement in the development, maintenance, review and QAQC of framework (administrative boundaries, cadastral, road centerlines, address points, Next Generation 9-1-1 emergency service boundaries, etc.) and other spatial and non-spatial datasets. Participate in the New Jersey Geospatial Forum and other geospatial technology user groups. Extensive working background with Esri ArcGIS Desktop software for data editing (including heads-up digitizing), review, and Quality Assurance/Quality Control and metadata development is preferred. Ability to communicate and work well with others is a plus.

DEFINITION: Under supervision of a higher level Geographic Information System (GIS) Specialist or other supervisory official, performs professional GIS work relating to the geographic analysis of environmental parameters and or/other factors, image processing, interpretation, and application of remote sensing data; performs geographic data digitizing; operates all computer hardware and software associated with the Geographic Information System; does related duties.

REQUIREMENTS:

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Two (2) years of experience with geographic information systems including computer graphics and computer hardware digitizing procedures.

NOTE: A Master's degree in Geography, or Environmental Science including or supplemented by the additional credits indicated below may be substituted for one (1) year of the indicated experience.

NOTE: Applicants who do not possess the required education may substitute experience as indicated above on a year-for-year basis.

NOTE: A specific Bachelor's degree in Geography, Environmental Science or related field with twelve (12) semester hours in computer mapping/GIS which shall have included spatial programming and digital image processing may be substituted for one (1) year of the above experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

FOR NON-U.S. CITIZENS AND/OR FOREIGN DEGREES

AUTHORIZATION TO WORK: U.S. Citizenship is not required. Selected candidate must be authorized to work in the U.S. according to Department of Homeland Security, U.S. Citizenship and Immigration Services regulations.

Note on Degree Information: You must provide a transcript(s) or evaluation of your degree(s). Foreign degrees must be evaluated by a recognized evaluation service and include your course-by-course evaluation. Candidates will NOT be considered for the position if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically.

Current State employees: Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

RESIDENCY REQUIREMENTS: In accordance with the New Jersey First Act, [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), effective September 1, 2011 all employees must reside in the State of New Jersey unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

OPEN TO THE FOLLOWING: Applicants must meet the job specification on file at the Civil Service Commission. To view the Civil Service Commission's Job Specification, please visit: <https://info.csc.state.nj.us/TitleList/TitleSearch.aspx>

As a condition of employment with NJOIT, a background inquiry will be conducted.

Please visit the following URL for the NJ Application for Employment: <http://www.nj.gov/it/docs/eo/DPF-663.pdf>

Electronic Filing Applicants are encouraged to file electronically. Forward **your resume, cover letter, unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references** to recruiter1@tech.nj.gov **Include the posting number in the subject line.**

Alternate Filing: If unable to file electronically, applicants may forward **your resume, cover letter, unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references (including posting #2019-082)** to:

Heather Pursell, Personnel Assistant 1, Human Resources
Office of Information Technology
300 Riverview Plaza, 4th Floor
P.O. Box 212
Trenton, New Jersey 08625-0212

Authorized by: _____


Lisa Blauer, Special Assistant