

State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN
Attorney General

ERIN ZIPPEL Chief Administrative Officer

SHEILA Y. OLIVER *Lt. Governor*

September 8, 2023 NOTICE OF JOB VACANCY #23-537

This is a repost of vacancy announcement #23-101; previous applicants need not reapply.

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Division of Gaming Enforcement, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 4 OR Deputy Attorney General 3

SALARY: \$87,578.62 to \$124,980.46 \$100,682.82 to \$143,971.92

LOCATION: Division of Gaming Enforcement

Casino Licensing Bureau/Records & ID Bureau

140 E Front St, Trenton NJ 08625 or 1300 Atlantic Ave, Atlantic City, NJ 08401

Statewide travel required for work responsibilities.

NUMBER OF POSITIONS AVAILABLE: One (1) - Location preference required.

<u>DUTIES</u>: Under direction of a Deputy Attorney General 1 or 2, or other supervisory attorney, represents the Division of Gaming Enforcement (DGE) as prescribed by applicable statutes; conducts work related to the investigation of licensing matters and prosecution of certain regulatory violations including drafting reports regarding entity and individual qualifier applicants with complex financial backgrounds and individual registrants with criminal and financial issues; as the Attorney General's representative, participates in legal and related activities involving administrative cases in appropriate jurisdiction and before other State courts as necessary; handles projects; conducts legal research; does other related work as required. Please see Civil Service Commission job specifications for more information here: <u>DAG 4</u> and <u>DAG 3</u>.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an attorney-at-law in the State of New Jersey required.

EXPERIENCE:

DEPUTY ATTORNEY GENERAL 4: Two (2) years of experience as a practicing attorney. DEPUTY ATTORNEY GENERAL 3: Three (3) years of experience as a practicing attorney.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

SPECIAL NOTE: Current Department employees appointed to a Deputy Attorney General 4 or Deputy Attorney General 3 title must be willing to accept a lateral transfer, if selected.

SALARY NOTE: For newly hired individuals, the starting salary and title will be determined by the Department commensurate with experience. Salary offers and titles are non-negotiable and will fall within the range posted.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

<u>HOW TO APPLY</u>: If qualified, a cover letter indicating interest in job vacancy announcement #23-537 <u>with location preference</u>, a current resume, a completed DGE DAG Application, found at <u>www.njoag.gov/dgeapply</u> and copy of college and law school transcripts must be received before 5:00 PM on the closing date of **October 8, 2023**. Please submit all required documents via email to the Recruitment Coordinator at jobs@njdge.org.

APPLICATION PACKAGES RECEIVED AFTER 5:00 PM ON THE CLOSING DATE WILL NOT BE CONSIDERED

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.



