



NEW JERSEY DEPARTMENT OF TRANSPORTATION
Public Posting

POSTING #: 24-00183

TITLE: Assistant Division Director

ISSUE DATE: 5/16/2024

TITLE CODE: 61048

CLOSING DATE: 6/5/2024

DIVISION: Operations

LOCATION: Mt. Arlington

UNIT: Region North

SALARY: \$138,392.14

POSITION: 1

DESCRIPTION

The New Jersey Department of Transportation (NJDOT) is seeking a highly - motivated, seasoned, dynamic leader with an engineering background to run the NJDOT's North Region Operations. This broad and challenging position is responsible for supervising more than 300 personnel: leading, directing, coordinating, and administering transportation infrastructure maintenance work, included, but not limited to: Responding to and/or managing emergency maintenance operations 24hrs x 7 days a week; managing winter operations activities, de - icing materials, equipment, and manpower; supervising operational pillars that include: Maintenance, Engineering, Electrical, and Equipment; oversight and tracking of all roadway maintenance activities to include landscape maintenance; minor road repair; safety devices and sign maintenance.

This position requires a high degree of morale, leadership presence, technical acumen, and decisiveness in the progressive discharge of all work activities, projects and supervisory actions in accordance with state and federal regulations, policies and directives.

REQUIREMENTS

Note: This is NOT an entry level position. References and/or letters substantiating experience will be important in the selection process.

Education: A Bachelor's degree from an accredited college or university.

Experience: The ideal candidate will have at least six (6) years of leadership experience supervising large groups, multiple teams or platoons and will be skilled in the discharge of challenging daily activities and be adept in working with databases and in running complex, ad - hoc reports.

Work Authorization: Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations. The State of New Jersey does not provide sponsorship or accept F1 Student or H1B visas.

Residency: All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14 - 7 (L.2011, Chapter 70), also known as the New Jersey First Act.

TO APPLY

You must apply through the NJDOT website at:

<https://www.state.nj.us/transportation/about/employ/openings.shtm>

Submit a complete packet by the closing date that includes the following documents:

- NJ State Application for Employment (Application and instructions can be found at link above)
- Letter of interest
- Current resume

IMPORTANT NOTES

As a NJ State Department, NJDOT offers a comprehensive benefits package including Health Care (medical, prescription drug, dental and vision care), Pension, Deferred Compensation, 12 paid holidays, and Benefit Leave (12 vacation days, 15 sick days and 3 administrative days).

Incomplete Packets: Applicants MAY NOT be considered if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically. Applicants will be selected for an interview on the basis of their application/resume.

Current State employees: Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

SAME APPLICANTS: If you are under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: SAME@csc.nj.gov , or call CSC 609 - 292 - 4144, option 3.

NJDOT provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please email dot - hr.ada@dot.nj.gov. Determinations on requests for reasonable accommodation will be made on a case - by - case basis.

New Jersey Is An Equal Opportunity Employer