Director of Information Technology
New Jersey Office of the State Comptroller
Unclassified Government Representative 1
Salary Range: X98 - $110,000-$145,000
Eligible for remote work 2 days/week
Opening Date: 10/20/2023 & Closing Date: 11/15/2023

About the Office:
The Office of the State Comptroller (OSC) is an independent government watchdog. We make government in New Jersey more efficient, transparent, and accountable. Our office audits and investigates municipalities, school districts, and counties; state colleges and universities; independent state authorities; and state agencies. We monitor government expenditures, review public contracts, evaluate local and state programs, and oversee New Jersey's Medicaid program. We detect and uncover fraud, waste, and abuse and share our findings through public reports. OSC has four divisions: Audit, Investigations, Medicaid Fraud (MFD), and Procurement. OSC also includes the Police Accountability Project and the COVID Compliance and Oversight Project. The divisions and projects established to accomplish the work of OSC are overseen by the State Comptroller and by Executive Staff.

About the Role:
OSC seeks a problem solver who is committed to using technology to advance good government, and promote government transparency and accountability. As Director of Information Technology, you will be responsible for identifying existing and emerging technologies to enable analysts, auditors, investigators and lawyers to uncover facts, report to the public, and identify solutions to problems, all in an effort to make government more efficient, transparent, and accountable. This is a unique opportunity to contribute to OSC's mission and enhance the office's ability to detect and uncover fraud, waste, abuse and corruption and communicate those findings to the public in new and innovative ways.

Responsibilities:
- Develop, communicate, and implement an innovative IT strategy and roadmap for using technology to enhance our oversight of state and local governments.
- Advise the State Comptroller, Chief of Staff, and senior management on technology and trends in information technology.
- Prepare and present reports to senior management highlighting IT performance metrics, risks, and opportunities.
- Lead staff, providing guidance, mentorship, and fostering a collaborative work environment.
- Collaborate with cross-functional teams, including analysts, auditors, investigators, and lawyers, in oversight efforts that involve technology and data and assist senior management with problem-solving related to the office's investigations, audits, and reviews.
- Develop and maintain a strategy for computer systems, communication systems, including the agency's website and intranet. Design data-focused webpages that present information related to OSC's reports.
- Recommend and assist with implementation of software and web applications, and assist OSC in adopting emerging technologies to strengthen oversight efforts.
- Review, draft, and ensure compliance with IT policies and procedures. Ensure compliance with applicable laws, regulations, and data privacy requirements in all IT operations.
- Identify and oversee technology and innovation training for all agency employees.
- Act as a liaison with other state agencies and external parties or consultants.
- Assist with implementation of the State's privacy, cybersecurity, and related policies, assess risk, and identify when specialized IT support is needed.
- Stay abreast of emerging technologies and industry trends related to IT and recommend innovative solutions to

enhance our capabilities.

Requirements:
- A Bachelor's degree in Information Technology or a relevant field from an accredited college or university.
  - **NOTE:** Applicants who do not possess the required education may substitute additional experience as indicated on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.
- A minimum of four (4) years of experience involving technology, project management, or data analytics, at least one year of which has been in a supervisory capacity.

The ideal candidate will have the following skills and experience:
- Strong understanding of IT and data security principles and best practices.
- Successfully leading the modernization of business processes to create an improved user experience.
- Assessing new and emerging technologies through the development of proofs of concept, pilots, use cases, and developing roadmaps to implement and scale new or emerging technology.
- Demonstrated skill in communicating with senior management officials in government or private sector, IT professionals, and non-technical representatives to develop support for complex programs, exchange information about new technology and developments in the IT industry, and foster the effective and timely use of technological improvements.
- Experience managing cross-functional teams and projects, and leading IT projects from inception to completion.
- Excellent analytical and problem-solving skills, with an understanding of how to use and present data to make decisions.

Interested candidates should submit a cover letter, resume, writing sample and three references to:

Shama Nix
Office of the State Comptroller
P.O. Box 024
Trenton, NJ 08625
Email: careers@osc.nj.gov

NOTE: In accordance with N.J.S.A. 52:15C-5, OSC employees and personnel shall be deemed confidential employees and shall serve in the unclassified service of the Civil Service. Residency Requirements - Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

The Office of the State Comptroller is proud to be an equal opportunity employer. We are committed to providing a work environment that supports, inspires, and respects all individuals and in which personnel processes are based on merit, performance, and business needs. We do not discriminate on the basis of race, religion, color, national or ethnic origin, gender, sexual orientation, gender identity, gender expression, familial status, citizenship, age, or status as an individual with a disability. We believe that diversity and inclusion among our staff is critical to our success. We seek to recruit, develop and retain the most talented people from a diverse candidate pool and encourage applicants from all backgrounds and experiences to apply.

SAME Applicants: If you are applying under the "NJ SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume. For more information on the SAME Program visit their website at https://nj.gov/csc/same/overview/index.shtml , email: SAME@csc.nj.gov, or call CSC at (833) 691-0404.