



State of New Jersey

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

MATTHEW J. PLATKIN
Attorney General

ERIN ZIPPEL
Chief Administrative Officer

March 20, 2024 NOTICE OF JOB VACANCY #24-124

This is a repost of vacancy announcement of #23-156; previous applicants need not reapply.

A temporary employment services opportunity currently exists in the unclassified service with the Department of Law and Public Safety, New Jersey Racing Commission, for applicants who meet the requirements specified below:

TITLE: Special Services (Hourly Official)
(Associate Steward/Judge)

SALARY: \$42.86 per hour to \$54.81 per hour

LOCATIONS: [New Jersey Racing Commission](#)
Freehold Racetrack Monmouth Park Racetrack Meadowlands Racetrack
Route 9 & Route 33 **AND** 175 Oceanport Avenue **AND** 1 Racetrack Drive
Freehold, NJ 07728 Oceanport, NJ 07757 East Rutherford, NJ 07073
Travel to various Racetracks required. Mandatory weekend hours during live racing.

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the general direction of the Executive Director and the assigned presiding steward/judge, the official is responsible for the enforcement of the New Jersey Racing Commission's (NJRC) rules governing horse racing; Officiates horse or harness races to identify racing infractions contrary to the NJRC's rules; performs other related duties as assigned.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Three (3) years of experience in the horse racing industry, two (2) years of which shall have included experience as an official presiding over horse racing related activities, one (1) year of which shall have included experience involving pari-mutuel wagering operations and activities.

NOTE: Applicants who do not possess the required education may substitute additional experience on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

LICENSE: Appointee will be required to possess a valid license issued by the Racing Officials Accreditation Program (ROAP) to officiate at flat racing and/or harness horse races.

Appointee may be required to possess membership in the Association of Racing Commissioners International (ARCI).

Appointee will be required to possess a driver's license valid in New Jersey.

NOTE: Special Services positions are filled on a part-time, temporary basis. Candidates selected to fill vacancies will be limited to 944 work hours each fiscal year. This Special Services hourly position will require nights and/or weekend hours.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: SAME@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

HOW TO APPLY: If qualified, please send a cover letter to the Recruitment Coordinator via email at jobs@njoag.gov indicating interest in job vacancy announcement #24-124 with desired location preference, unofficial college transcripts and a current resume.

Announcement will remain open until the vacancy has been filled.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.



HUGHES JUSTICE COMPLEX

New Jersey is an Equal Opportunity Employer - Printed on Recycled Paper and Recyclable

