



# VACANCY ANNOUNCEMENT

**The Department of Health has a career opportunity for qualified candidates for the following position:**

Title <b>POOL NURSE [Special Services (Hourly)]</b>		Salary <b>\$48.51 WEEKDAYS/\$58.51 NIGHTS, WEEKENDS, HOLIDAYS</b>	
Posting Number <b>114-23</b>	Position Number <b>TBD</b>	Number of Positions <b>TBD</b>	Posting Period * From: <b>02/03/2023</b> To: <b>08/03/2023</b>
Location: <b>ANN KLEIN FORENSIC CENTER WEST TRENTON, NJ, 08628</b>		Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>	

### GENERAL DESCRIPTION

Under the direction of the Supervisor of Nursing Services, ensures patients adjust to a Forensic facility setting. Prepares accurate and detailed clinical medical and other reports. Formulates statistical data relative to patient care. Ensures the Ann Klein Forensic Center (AKFC) and Joint Commission policies, procedures and guidelines are adhered to. Promote patients' comfort and hygiene by increasing their mental and physical comfort, preventing deterioration in their general physical condition and process, and fostering physical and mental rehabilitation. Participates with interdisciplinary team members in the development of patients' treatment plans. Notifies Treatment Team of all changes made by the Medical Staff and supervises the work operations and/or functional programs established by the Treatment Team. Responsible for all medical orders pertaining to patient care, including the administration of medication, both oral and injectable. Conducts audits of the Medication system. Will provides in-service health training to Security Unit. Coordinate patient appointments related to Medical and/or Dental services. Assists physicians with examination of patient evaluations.

**NOTE:** This position is covered by the Governor's Executive Order 283, requiring all employees to be fully vaccinated. To comply with that requirement, employees must provide proof of vaccination status. Please do not submit proof of vaccination at this time; instructions will be provided if an offer of employment results from this NOV.

### REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**EXPERIENCE:** One (1) year of experience as a professional nurse in a hospital or other institution, clinic, or medical center.

**LICENSE:** Registration as a professional nurse in the State of New Jersey.

Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**SPECIAL NOTE:** Appointee must possess the ability to physically lift, move, and position clients as needed.

### IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
**PST.AKFC@doh.nj.gov**
- Mail the required documents to:  
**Cheryl V. Manson, Manager 1, Human Resources  
Ann Klein Forensic Center  
Reference Posting #114-23  
New Jersey Department of Health  
PO BOX 7717  
West Trenton, NJ 08625-7717**

#### Required documents:

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

\* Responses received after the closing date MAY be considered if the position is not filled.

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - **The New Jersey Department of Health is an Equal Opportunity Employer.**
  - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*