



NEW JERSEY DEPARTMENT OF TRANSPORTATION
Public Posting

POSTING #: 23-00263

TITLE: Engineer Trainee, Transportation (Civil)

ISSUE DATE: 9/18/2023

TITLE CODE: 16270

CLOSING DATE: 12/15/2023

DIVISION: Planning, Multimodal and Grants Administration

LOCATION: Various

UNIT: Various

SALARY: \$59,988.93

The New Jersey Department of Transportation (NJDOT) is seeking applications for candidates for the position of Engineer Trainee Transportation (ETT). Engineer Trainees are assigned a 40 - hour work week. Current starting salary is \$59,988 and \$62,301 after six months. Standard workweek is Monday through Friday, but some positions may require contractor hours. Work experience within many of the units will qualify as approved Design Experience for the issuance of a NJ PE License.

Planning, Multimodal and Grants Administration is responsible for providing engineering support to the Department in various ways. PMGA provides support by strategic transportation planning and program development to support mobility of both people and freight as well as preservation of our transportation infrastructure. Strategic Highway Safety Planning program development to reduce fatalities and serious injuries on all public roadways. Facilitate research & implementation activities. Acquire and maintain construction grants for counties, municipalities, rail operators, public - use airports, and marinas; Environmental maintains policy support and planning related to transportation as well as oversight of environmental compliance of NJDOT owned facilities. Dredging and upkeep of state - owned maritime channels. Safety oversight of commercial trucks and freight rail are just a few of the areas within PMGA.

The ETT position will be responsible for the following:

- Gather and tabulate data.
- Making necessary engineering calculations
- Preparing documentation and reports
- Working with various equipment; drones, weight - in - motion, etc.
- Various Field work
- Ability to work in fast paced offices.
- Strong customer service
- Strong analytical skills
- Participate in webinars, innovative ideas, and meetings.
- Strong mathematical skills

POSITIONS ARE AVAILABLE THROUGHOUT THE ENTIRE DEPARTMENT. THIS POSTING IS SPECIFICALLY FOR THE PLANNING, MULTIMODAL AND GRANTS ADMINISTRATION DIVISION. ENGINEER TRAINEE TRANSPORTATION POSITIONS ARE ALSO AVAILABLE IN THE TRANSPORTATION SYSTEMS AND SUPPORT DIVISIONS AND THE CAPITAL PROGRAM MANAGEMENT DIVISION. IF INTERESTED IN MULTIPLE DIVISIONS, PLEASE SUBMIT AN APPLICATION FOR EACH

IN ORDER TO BE CONSIDERED FOR THESE POSITIONS, YOU WILL NEED TO COMPLETE AND INCLUDE A PREFERENCE FORM WITH YOUR APPLICATION. PREFERENCE FORM CAN BE FOUND AT:
https://www.state.nj.us/transportation/about/employ/pdf/PMGA_PREF.pdf

YOUR APPLICATION WILL NOT BE CONSIDERED UNTIL ALL REQUIRED DOCUMENTS ARE RECEIVED.

BENEFITS PACKAGE

As a NJ State Department, NJDOT offers a comprehensive benefits package including:

- Health Care (medical, prescription drug, dental & vision care)
- Pension
- Deferred Compensation
- 13 paid holidays
- Benefit Leave (12 vacation days, 15 sick days and 3 administrative days)
- Training & Tuition Aid Opportunities

REQUIREMENTS

Degree: Graduation from an accredited college or university with a **Bachelor's Degree in Civil Engineering**.

Note: Possession of a valid Professional Engineer's License issued by the New Jersey State Board of Professional Engineers and Land Surveyors may be substituted for the Bachelor's degree in Engineering.

Note: An Engineer - In - Training (EIT) certification issued by the Division of Consumer Affairs, New Jersey Office of the Attorney General may be substituted for the above education requirement. Applicants must submit proof of the EIT certification and the Fundamentals of Engineering (FE) exam results. The area of discipline indicated on the FE exam results (e.g., Civil, Electrical and Computers, Chemical, Industrial and Systems, Environmental, Mechanical, and Other Disciplines) must be appropriate to the position.

REQUIREMENTS

For more information regarding this position, please refer to: <https://info.csc.state.nj.us/jobspec/16270.htm>

License: Appointee will be required to possess a Driver's License valid in New Jersey.

Work Authorization: Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations. NJDOT does not provide sponsorship or accept student OPT/CPT programs, F1 or H1B work authorization visas.

Residency: All persons hired on or after September 1, 2011 have one year from the date of appointment to establish, and then maintain, principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14 - 7 (P.L. 2011, c. 70), also known as the "New Jersey First Act."

TO APPLY

You must apply through the NJDOT website at: <https://www.state.nj.us/transportation/about/employ/openings.shtm>

Submit a complete packet by the closing date that includes the following documents:

- NJ State Application for Employment (Application and instructions can be found at link above)
- Letter of interest
- Current resume
- Copy of unofficial transcript OR foreign degree evaluation that verifies degree in Civil Engineering was awarded
- **Preference Form:** https://www.state.nj.us/transportation/about/employ/pdf/Spring_Engineers_Preference_Sheet_2022.pdf

IMPORTANT NOTES

Proof of Degree: You must provide transcript or evaluation of your **UNDERGRADUATE** degree.

Foreign Degree Evaluation: If you obtained your undergraduate degree outside of the US, you **MUST** provide a Foreign Degree Evaluation from a USA recognized evaluation service agency that includes a course - by - course evaluation in order to be deemed eligible. Failure to provide evaluation will result in your application being disqualified.

Incomplete Packets: Applicants **MAY NOT** be considered if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically. Applicants will be selected for an interview on the basis of their application/resume.

Current State employees: Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

NJDOT provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please email dot - hr.ada@dot.nj.gov. Determinations on requests for reasonable accommodation will be made on a case - by - case basis.

SAME APPLICANTS: If you are under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: SAME@csc.nj.gov , or call CSC at (833) 691 - 0404.

New Jersey Is An Equal Opportunity Employer