



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625
AMENDED**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

☐ Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions

Issue Date: March 22, 2024

☐ State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions

Posting No.: 122-24

☒ Interested individuals who meet the stated requirements

TITLE:	Teacher 3, 12 months (ESL); or	\$68,806.17 - \$97,679.61; or
	Teacher 2, 12 months (ESL); or	\$60,062.18 - \$85,033.04; or
	Teacher 1, 12 months (ESL);	SALARY: \$50,229.66 - \$70,780.62

LOCATION: 3 Regional Positions:

Northern Region – East Jersey State Prison (EJSP); Edna Mahan Correctional Facility for Women (EMCFW); Northern State Prison (NSP)

Central Region – Garden State Youth Correctional Facility (GSYCF); Mid-State Correctional Facility (MSCF); New Jersey State Prison (NJSP)

Southern Region – Bayside State Prison (BSP); South Woods State Prison (SWSP)

JOB DESCRIPTION:

Teacher 3 – Under direction of the Supervisor of Educational Programs or Assistant Supervisor of Educational Programs, teaches 2nd language to students who are struggling with English reading, writing, and speaking; plans, executes, and evaluates lessons and educational experiences of the assigned students, class, or classes of **English Language Learners**. Performs these duties exercising independent judgment and with a comprehensive knowledge of department rules, regulations, and policies; does related work.

Teacher 2 – Under direction of the Supervisor of Educational Program or Assistant Supervisor of Educational Programs teaches 2nd language to students who are struggling with English reading, writing, and speaking; plans, executes, and evaluates lessons and educational experiences of assigned pupils, class, or classes of **English Language Learners**; performs these duties exercising independent judgment and with a comprehensive knowledge of department rules, regulations, and policies; does other related work.

Teacher 1 – Under direction of a Supervisor of Educational Programs, or an Assistant Supervisor, teaches 2nd language to students who are struggling with English reading, writing, and speaking; executes the lessons and educational experiences of the assigned pupils, class, or classes of **English Language Learners**. Performs these duties exercising independent judgment and with a comprehensive knowledge of department rules, regulations, and policies; at some departments/agencies, may function as a short-term substitute for a Teacher, 2 and 3; does other related work.

REQUIREMENTS

***Candidates must possess a valid **NJDOE Endorsement #1475, English as a Second Language**.**

Teacher 3 –

EDUCATION: Possession of a valid NJ Standard Teacher's Certificate or Permanent Endorsement, issued by the Board of Examiners of the New Jersey Department of Education, authorizing instruction in **English as a Second Language**, as determined by the head of a particular school or district.

NOTE: Teacher 3 is utilized to teach differing student populations and different content areas; therefore, the specific teaching certificate may vary.

EXPERIENCE: Thirty-six (36) months of full-time, properly certified teaching experience in an approved school, earned after the receipt of the New Jersey Standard Teacher's Certificate.

Teacher 2 –

EDUCATION: Possession of a valid New Jersey Teacher's Certificate (Standard, Emergency or Provisional Certificate of Eligibility with Advanced Standing or Certificate of Eligibility) or Permanent Endorsement, issued by the Board of Examiners of the New Jersey Department of Education, authorizing instruction **English as a Second Language**.

NOTE: Teacher 2 is utilized to teach differing student populations and different content areas; therefore, the specific teaching certificate may vary.

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Teacher 1 –

LICENSE: Possession of a valid Standard Certificate in **English as a Second Language** issued by the State Board of Examiners of the New Jersey Department of Education with an endorsement in subject area(s) determined appropriate by the Appointing Authority.

NOTE: In departments/agencies in which the position functions as a short-term substitute for a Teacher, 2 or 3, or as determined appropriate by the Appointing Authority, a current valid New Jersey Substitute Teacher's Certificate issued by any county educational office, or a current valid Certificate of Eligibility or Certificate of Eligibility with Advanced Standing in any area, issued by the State Board of examiners of the New Jersey Department of Education may be substituted for the above certificate.

PLEASE INCLUDE THE FOLLOWING ITEMS WITH YOUR RESPONSE:

- **RESUME**
- **COPY OF DEGREE OR TRANSCRIPTS (UNOFFICIAL COPIES ARE ACCEPTABLE)**
- **POSTING TITLE AND NUMBER**
- **E-MAIL ADDRESS**
- **COPY OF STANDARD TEACHING CERTIFICATION OR PROVISIONAL CERTIFICATE**

POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL.
ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU
MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE
POSTMARKED NO LATER THAN APRIL 8, 2024.

Forward Response To:

Civilian Recruitment – Office of Human Resources
Central Office Regional Personnel Services, Region 6
P.O. Box 863
Trenton, NJ 08625-0863

**Emailed resumes should be
sent only to:**

Civilian.Recruitment@doc.nj.gov

The SAME program allows candidates, who identify as having a significant disability, to apply for non-competitive and unclassified positions through a fast track hiring process. For more information about the SAME program and the Fast Track Hiring program, visit the CSC Website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov or please [click here](#). If you have any questions, please email, or call the contact as indicated on the job vacancy announcement. If you are applying under the NJ "SAME" program, your supporting documents must be submitted along with your resume by the closing date indicated above.