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State of New Jersey
Office of the Attorney General
DEPARTMENT OF LAW AND PUBLIC SAFETY
Youth Justice Commission
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April 3, 2025
NOTICE OF JOB VACANCY
YJC #053-25

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Youth Justice Commission, for applicants who meet the requirements specified below:

TITLE: Hearing Officer 2 JJC
SALARY: \$93,816.41 to \$133,882.16
LOCATION: [Youth Justice Commission](#)
Johnstone Campus – Classification, Intake, and Release Unit
50 Burlington Road
Bordentown, NJ 08505

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under direction of a supervisory official in the Youth Justice Commission, conducts behavioral adjustment hearings and renders decisions, assists in the parole revocation or probable cause review process, makes all decisions in accordance with associated policies, rules, and regulations; does other related duties as required. Please see the Civil Service Commission (CSC) job specification for additional information: info.csc.nj.gov/jobspec/63312.htm

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Five (5) years of experience in a professional position directly related to parole.

NOTE: A JD or LLB may be substituted for three (3) years of the required experience.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

SAME APPLICANTS: If you are applying under the NJ CSC “SAME” program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call CSC at 609-292-4144, option 3.

This position may be eligible to telework for up to two (2) days a week as part of the JJC’s Pilot Telework Program as authorized by the Civil Service Commission (CSC).

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please send a cover letter indicating interest in job vacancy announcement YJC #053-25, proof of degree (if applicable), and a current resume to the Recruitment Officer at jjcrecruitment@jjc.nj.gov on or before the closing date of **April 17, 2025**.

The “New Jersey First Act,” [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply

