



# New Jersey Department of Environmental Protection Notice of Vacancy

Filling of these positions is contingent upon further approval process

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**Title:** Wildlife Worker

**Posting Number:** F&W-2024-11

**Open to:** General Public

**Work Week:** 40 (40-hour) Work Week

**Salary:** (O09) \$34,851.92 – \$48,494.84

**Opening Date:** April 12, 2024

**Closing Date:** May 31, 2024

**Existing Vacancies:** TBD

## Program/Location

Department of Environmental Protection  
Fish and Wildlife

These positions may be located in any of the following areas of the State:

- Robbinsville
- Colliers Mills
- Millville
- Sicklerville
- Port Republic
- Pequest
- Hackettstown
- Chester
- Fredon
- Layton
- Lebanon
- Tuckahoe
- Clinton

*Please indicate locations in order of preference*

**Scope of Eligibility:** Open to applicants who meet the requirements below.

**Description:** Under the supervision of a Crew Supervisor or other supervisory officer in the Fish and Wildlife Program, Department of Environmental Protection, performs various unskilled and semi-skilled work involved in fish and game propagation, growth and health maintenance, resource inventories, fish and game distribution, user surveys, habitat management and performs routine maintenance of buildings, equipment, and grounds; does other related work.

## Specific to the Position:

### Bureau of Lands Management

Appointees will be required to perform various tasks associated with the maintenance and improvement of buildings, facilities, equipment, and grounds at wildlife management areas, fish propagation sites, hatcheries, habitat management areas, historic sites, marinas, and/or any other state-owned facilities. May be required to be on call for emergency situations. Will be required to work on various types of terrain and in varying weather conditions.

**Preferred Skill Set:** Familiarity with general maintenance for buildings and grounds; familiarity with the use of and safety with hand or power tools and other equipment; familiarity with Wildlife Management Areas and habitat.

### **Bureau of Marine Fisheries and Bureau of Marine Habitat and Shellfisheries**

Appointees will assist with maintenance and upkeep of facility buildings and grounds, survey gear, vehicles/vessels, and other equipment; may participate as a crew member for field survey and laboratory projects; conduct data entry/audit; and other technical and administrative duties, as assigned.

**Preferred Skill Set:** Experience with general maintenance skills, power tools, landscaping equipment; experience with or ability to learn safe operation of light machinery (e.g., fork truck); good communication skills; ability to follow orders to completion of a task in a given time frame; ability to learn common fisheries survey and laboratory methods; ability to learn to identify marine fish species common in NJ.

### **Bureau of Freshwater Fisheries**

**Pequest** - Appointees will be responsible for well-being of fish, maintaining uninterrupted operation of hatchery systems and security of buildings and grounds. Job duties include inspecting hatchery stock throughout shift, cleaning raceway screens to maintain unimpeded water flow through the hatchery's raceway system, cleaning of nursery tanks (seasonal) and removing and recording of any fish mortality. Will report emerging hatchery conditions that threaten fish stock to supervisors, respond to alarms and take temporary action as appropriate and directed. Job duties involve working alone at dark, under a variety of adverse weather conditions and is physically demanding. 24-hour staffing at the facility in all weather conditions and emergencies is required.

**Preferred Skill Set:** Familiarity with hatchery and/or fisheries background, ability to work in all types of weather conditions; ability to lift up to 75 lbs.

**Hackettstown** - Appointees will be responsible for well-being of fish, maintaining uninterrupted operation of hatchery systems and security of buildings and grounds. Job duties include cleaning tanks, removing and recording of any fish mortality, feeding fish, netting ponds, stocking fish and any maintenance activities required to keep the facility fully functional. Will report emerging hatchery conditions that threaten fish stock to supervisors, respond to alarms and take temporary action as appropriate and directed. This essential position is for the Day Shift 7 AM-3:30 PM, including holidays and overtime, includes working weekends and other shifts to maintain staffing at the facility in all weather conditions and emergencies, and is physically demanding.

**Preferred Skill Set:** Familiarity with hatchery and/or fisheries background, ability to work in all types of weather conditions; ability to lift up to 75 lbs.

### **Bureau of Endangered Non-game Species**

Appointees will assist with maintenance and upkeep of survey gear and equipment; participate in surveys of wildlife and habitat; conduct data entry/QA-QC; and other technical and administrative duties, as assigned.

**Preferred Skill Set:** Experience with computers (Word, Excel, etc), general maintenance skills, power tools; experience with or ability to learn safe operation of small boats. Good communication skills; organizational skills; ability to follow orders to completion of a task in a given time frame; ability to learn common survey and field management methods used by ENSP.

**License:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Appointees may be required to obtain a valid New Jersey boat operator's license.

Appointees may be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.

### **Other:**

Appointees may be required to wear a half-face respirator and complete an annual training course in respiratory protection.

**Residency:** All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act".

**Authorization to Work:** Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services regulations. **Note:** The State of New Jersey does not provide sponsorship for citizenship to the United States.

**Veteran's Preference:** To qualify for New Jersey Veteran's Preference/status, you must establish Veteran's Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veteran's Preference along with your resume as indicated below. For more information, please visit <https://www.nj.gov/military/veterans/services/civil-service-preference/>

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**Submit Letter of Interest, Resume, Unofficial Transcripts (if college degree is required), and the Personal Relationship Disclosure Statement by 4:00 p.m. on the closing date to:**

Talent Acquisition Team

Division of Human Resources

E-mail Address: [DEP-HR-FW.Resumes@dep.nj.gov](mailto:DEP-HR-FW.Resumes@dep.nj.gov)

Please include the title and posting # of this Notice of Vacancy in the subject line of your e-mail.

[Please tell us how you heard about this position](#)

**SAME applicants:** If you are applying under the NJ SAME program, your supporting documents (Schedule A or B letter) must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, please visit <https://nj.gov/csc/same/overview/index.shtml>, email [\\_SAME@csc.nj.gov](mailto:_SAME@csc.nj.gov), or call CSC at (609) 292-4144 and select Option #3.

**Posting Authorized By:**

Phiroza Stoneback, Manager

Division of Human Resources

**The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodations under ADA will be provided upon request.**