



NEW JERSEY DEPARTMENT OF TRANSPORTATION
Temporary Employee Services

POSTING #: 24-00238

TITLE: Temporary Employee Services (TES) - Analyst

ISSUE DATE: 7/3/2024

TITLE CODE:

CLOSING DATE: 7/21/2024

DIVISION: Operations

LOCATION: Ewing

UNIT: Mobility Planning and Research

SALARY: \$22 per hour

POSITION: 1

FALL WORK PROGRAM

The New Jersey Department of Transportation (NJDOT) is seeking currently enrolled college students who are interested in hourly employment opportunities for Fall 2024.

The New Jersey Department of Transportation plans, designs, builds, and maintains New Jersey's transportation network. The Department is offering positions that will allow students to work on an hourly basis throughout the Fall of 2024. Hours of work are flexible and will be determined by the hiring unit but will not exceed 40 hours per week.

POSITION DESCRIPTION

The New Jersey Department of Transportation's (NJDOT) Transportation Mobility mission is to alleviate traffic congestion and travel disruptions that inconvenience motorists and make New Jersey's highways more efficient and safer for those who travel them every day. The best way to manage congestion is to control the factors causing it. Transportation Mobility does this on a daily basis by taking a systems approach to managing New Jersey's highways by researching, implementing and operating "smart solutions" to assist motorists get to their destinations quickly and safely. The person in this position will be responsible for researching various educational and grant opportunities to further advance the initiatives within Transportation Mobility (TM). Analysts will play an integral role within the team in the development of transportation pilot projects. They will also assist in the methods of outreach and promotion of the Traffic Incident Management Program.

Requirements and Preferred Skills:

- A third year student
- Strong in Data and Business analytics

WORK AUTHORIZATION

Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations. NJDOT does not provide sponsorship or accept student OPT/CPT program, F1 or H1B work authorization visas.

TO APPLY

Submit your application through the NJDOT website at:

<https://www.state.nj.us/transportation/about/employ/openings.shtm>

Submit a complete packet by the closing date that includes the following documents:

- NJ State Application for Employment (Application instructions can be found at link above)
- Letter of interest
- Current resume
- Copy of unofficial transcript OR foreign degree evaluation

IMPORTANT NOTES

Incomplete Packets: Applicants MAY NOT be considered if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically. Applicants will be selected for an interview on the basis of their application/resume.

Current NJDOT employees are not eligible for this opportunity.

Please note that this position is an hourly temporary role for Fall of 2024 and does not offer a benefits package.

NJDOT provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please email dot - hr.ada@dot.nj.gov. Determinations on requests for reasonable accommodation will be made on a case - by - case basis.

SAME APPLICANTS: If you are under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: SAME@csc.nj.gov , or call CSC 609 - 292 - 4144, option 3.

New Jersey Is An Equal Opportunity Employer