



## State of New Jersey

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

MATTHEW J. PLATKIN  
*Attorney General*

WILLIAM H. CRANFORD  
*Chief Administrative Officer*

### March 6, 2023 NOTICE OF JOB VACANCY #23-157

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

**TITLE:** Deputy Attorney General 2  
(Assistant Section Chief)  
**SALARY:** \$110,546.27 to \$158,260.13  
**LOCATION:** [Division of Law](#)  
Affirmative Civil Enforcement Practice Group  
Consumer Fraud Prosecution Section  
124 Halsey Street  
Newark, NJ 07101

**NUMBER OF POSITIONS AVAILABLE:** One (1)

The Consumer Fraud Prosecution Section represents the Attorney General and Division of Consumer Affairs in its enforcement of several New Jersey consumer protection laws and regulations that protect the public against unfair, deceptive, and fraudulent practices. The section also investigates and litigates violations of antitrust law. The Section's work includes civil investigations and prosecutions across a vast array of areas and industries impacting vulnerable consumers, from matters involving financial services, predatory lending, loan servicing, and debt collection to matters involving charities fraud, registered home improvement contractors, health care service firms, and automobile dealerships.

**DUTIES:** Under the supervision of the Section Chief and Assistant Attorneys General within the Affirmative Civil Enforcement Practice Group-Newark, the Assistant Section Chief will oversee Section investigations and litigation on behalf of the Division; provide counsel and representation to the Division regarding consumer protection laws and regulations; supervise and evaluate the work and performance of other Deputy Attorneys General within the Section; monitor judicial and legislative developments in consumer protection law; participate in multistate investigations and litigations; and perform other duties as required.

#### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

**EXPERIENCE:** Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**PREFERENCE:** Preference will be given to candidates with relevant experience handling the investigation and/or litigation of claims involving consumer protection laws, such as the New Jersey Consumer Fraud Act and the Charitable Registration and Investigation Act; complex litigation and investigations; or multistate investigations and litigation. Preference will also be given to candidates with at least two (2) years of litigation experience and with at least two (2) years of experience in a supervisory capacity.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

**SAME APPLICANTS:** If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated above. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml> , email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov) , or call CSC at (833) 691-0404.

All offers of employment are conditional, subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**If qualified, applicants must complete a Division of Law attorney application for employment found at [www.nj.gov/oag/dol-hiring](http://www.nj.gov/oag/dol-hiring). While completing the application you will be instructed to upload supporting documents including but not limited to: a resume, cover letter indicating interest in job vacancy announcement #23-157, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample (unedited by others), a copy of your unofficial law school transcripts (self-prepared transcripts are not acceptable), and an Affirmative Action form. All items must be submitted together, in one package, via the DOL online attorney application portal, on or before the closing date of April 6, 2023.**

***Current Division of Law employees need only submit a resume and cover letter to:***

**[DOL.Applicant@law.njoag.gov](mailto:DOL.Applicant@law.njoag.gov)**

***Current DOL employees must indicate #23-157 - Assistant Section Chief, CFP Section in the subject line.***

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

