



# New Jersey Department of Environmental Protection Notice of Vacancy

Filling of this position is contingent upon further approval process

---

**Title:** Environmental Services Trainee

**Posting Number:** WRM-2024-21

**Open to:** General Public

**Work Week:** NE (35-hour) Work Week

**Salary:** (P95) \$50,229.66 (Non-Negotiable)

**Opening Date:** 6/7/2024

**Closing Date:** 8/30/2024

**Existing Vacancies:** TBD

## Program/Location

Department of Environmental Protection  
Water Resource Management

*The majority of positions are located in Trenton, while others may be located throughout the state.*

**Scope of Eligibility:** Open to applicants who meet the requirements below.

**Description:** Under close supervision of a supervisory official, in an Environmental Services Program, learns to conduct routine surveys, studies, inspections, and/or investigations relating to the improvement and/or monitoring of environmental conditions, and/or the enforcement of environmental laws/regulations; does other related duties.

**Specific to the Position:** The Water Resource Management (WRM) Program offers a variety of exciting career opportunities to help protect New Jersey's waterways and shoreline; and, to enhance, protect, and restore the quality of New Jersey's drinking, surface, and ground waters.

WRM positions support implementation of the Federal and State Safe Drinking Water Acts, New Jersey Pollutant Discharge Elimination System/Surface Water Discharge permits; ensure the quality and quantity of the State's drinking water and water supply sources; ensure compliance with the Water Pollution Control Act and water allocation permits, as well as acute drinking water standards that have immediate public health effects such as the Revised Total Coliform Rule, Ground Water Rule, and Surface Water Treatment Rule; oversee licensed operator regulations; enforce State Codes as related to the Federal Insecticide, Fungicide, and Rodenticide Act and the Federal based 'Worker Protection Standard'; administer financial assistance programs for wastewater treatment facilities; administer the Treatment Works Approval, Capacity Assurance, and Sewer Ban Programs; ensure statewide ambient water quality monitoring to assess and manage New Jersey's water resources.

Environmental Services Trainee duties can include the review of water quality and drinking water data, field inspections, preparation of NJPDES and Safe Drinking Water inspections, investigative reports, and enforcements actions in coordination with one or more WRM divisions, as well as other State, Federal, and Local governments and agencies; learning to analyze water samples in a laboratory setting; learning to statistically analyze water quality and biological trends and correlations influencing these trends; ensure data quality; prepare reports, tables, graphs, maps, applications and interactive user interfaces; conduct statistical analyses, maintain databases, and present scientific information to a general audience; develop and implement regular compliance checks; provide technical assistance to systems to return to compliance following violations; assist in the day-to-day review of well permits, records, and decommissioning plans

that will enable senior staff to develop and implement licensing testing requirements, as well as the Continuing Education program to remain licensed in accordance with NJAC 7:9D; assist in scanning and digitally preserving documents for the National Geological and Geophysical Data Preservation Program Grant; identify ways to improve training materials for licensed operators including the new regulatory requirements; conduct site visits to evaluate treatment units; compile and review effluent/ground water quality data, review technical reports; develop permit limits, monitor requirements and conditions to effectively protect water quality; draft Environmental Decision Documents; and review design documents.

These opportunities span WRM's four divisions: Water Supply & Geoscience, Water Quality, Water Monitoring, Standards, & Pesticide Control, and Water Enforcement; are located primarily in the Trenton area, but also several other areas around the State of New Jersey.

## Requirements

**Education:** Graduation from an accredited college or university with a Bachelor's degree in one of the Physical Sciences, Environmental Sciences/Studies, Chemical Sciences, Biological Sciences, Environmental Planning, Physical Geography or in Civil Engineering, Sanitary Engineering, Chemical Engineering, Environmental Engineering, Mechanical Engineering, Agricultural Engineering, Mining Engineering, Industrial Engineering, or Bio-resource Engineering.

**NOTE:** All U.S. degrees and transcripts must be from an accredited college or university. All foreign degrees and transcripts must be evaluated for accreditation by a recognized evaluation service by the closing date of this posting. Failure to provide documentation may result in ineligibility.

**License:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**Residency:** All persons newly hired on or after September 1, 2011, have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act".

**Authorization to Work:** Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services regulations. **Note:** The State of New Jersey does not provide sponsorship for citizenship to the United States.

**Veteran's Preference:** To qualify for New Jersey Veteran's Preference/status, you must establish Veteran's Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veteran's Preference along with your resume as indicated below. For more information, please visit <https://www.nj.gov/military/veterans/services/civil-service-preference/>

---

**Submit Letter of Interest, Resume, Unofficial Transcripts (if college degree is required), and the Personal Relationship Disclosure Statement by 4:00 p.m. on the closing date to:**

Talent Acquisition Team

Division of Human Resources

E-mail Address: [DEP-HR-WRM.Resumes@dep.nj.gov](mailto:DEP-HR-WRM.Resumes@dep.nj.gov)

Please include the title and posting # of this Notice of Vacancy in the subject line of your e-mail.

**SAME applicants:** If you are applying under the NJ SAME program, your supporting documents (Schedule A or B letter) must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, please visit <https://nj.gov/csc/same/overview/index.shtml>, email [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144 and select Option #3.

### Posting Authorized By:

Phiroza Stoneback, Manager

Division of Human Resources

**The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodations under ADA will be provided upon request.**