



State of New Jersey

DEPARTMENT OF EDUCATION

Notice of Vacancy

The Commissioner of Education invites applications from qualified candidates for the following:

Reference Number: DOE-032-23

Title: Education Program Development Specialist 2
(Special Education)

Range/Title Code: P28/70341V

Salary: \$79,848.66 - \$113,786.94

Position Number: 951095

Issue Date: March 16, 2023

Closing Date: April 13, 2023

Core Hours of Operation: 7:30 a.m. – 5:30 p.m.

Location: East Orange, New Jersey

Division: Division of Educational Services, Office of Special Education, Learning Resource Center - North

Description:

Under general direction of a supervisor in the Office of Special Education, designs, produces, and delivers Special Education curricula, training, program improvement, and related education services to education agencies to ensure the achievement of mandated goals and to meet existing, and emerging needs; performs mandated regulatory functions; performs work of a difficult nature and generally works independently in the monitoring and evaluation of education programs in school districts statewide; and performs other related work as required.

Supports the Office of Special Education preschool initiatives; assists in the design and implementation of procedures and instrumentation for the ongoing assessment of local district staff training and preschool Special Education needs; consults with local program staff and provides technical assistance in the development and implementation of improved preschool Special Education programming, materials, and methods; and provides guidance and training to other staff as needed.

Requirements:

Education: Graduation from an accredited college or university with a Master's degree in Special Education or a field related to Special Education.

Note: Applicants who possess a Master's degree which is not in Special Education or a related field may substitute a New Jersey educational certificate issued by the State Board of Examiners and/or other professional endorsement in Special Education, as Teacher of the Handicapped, Learning Disabilities Consultant, School Psychologist, School Social Worker, or certification in a related field.

Experience: Four (4) years of experience in a school district or other educational institution in programs providing Special Education.

Preferred Education/Experience: Knowledge of state and federal laws, codes, and regulations governing Special Education; knowledge of state recommended preschool curriculum and assessment, the New Jersey Preschool Teaching and Learning Standards, Pyramid Model strategies for Positive Behavior Supports and the Teaching Pyramid Observation Tool (TPOT); experience utilizing classroom-based assessments in preschool such as the Early Childhood Environmental Rating Scale (ECERS-3) and the Inclusive Classroom Profile (ICP); knowledge of best practices in early childhood education supporting the inclusion of preschoolers with disabilities in general education programs; knowledge of the federal requirements for capturing data on preschool outcomes for the state; and demonstrated experience in planning, organizing, and delivering public presentations on preschool Special Education.

Open to the Following:

In accordance with the New Jersey First Act P.L. 2011 c.70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment. Applicants must meet the open competitive requirements listed on the job specification on file at the Civil Service Commission. You may access the job specification through the Civil Service Commission's website <https://info.csc.state.nj.us/jobspec/70341V.htm>.

Forward a cover letter and resume electronically to:

resume3@doe.nj.gov (include the Reference # in the subject line)

SAME Applicants: If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program, visit their website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call the Civil Service Commission at (833) 691-0404.

The New Jersey State Department of Education is an Equal Opportunity Employer, has an Affirmative Action Program, and will not discriminate against any person because of race, creed, religion, color, national origin/nationality, ancestry, age, sex/gender (including pregnancy), marital status/civil union partnership, familial status, affectional or sexual orientation, gender identity or expression, domestic partnership status, atypical hereditary cellular or blood trait, genetic information, disability, (including perceived disability, physical, mental, and/or intellectual disabilities), or liability for service in the Armed Forces of the United States, and is committed to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.