



New Jersey Board of Public Utilities

44 South Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625



NOTICE OF VACANCY

****This position may be eligible for telework up to two days per week****

POSTING NO.: 51-2023

EXISTING VACANCIES: One (1)

TITLE: Bureau Chief of Revenue & Rates
(Gov. Rep. 1)

OPENING DATE: August 21, 2023

SALARY: Commensurate with Experience

CLOSING DATE: September 8, 2023

WORKWEEK: 35 hours (NL)

DIVISION/LOCATION: Division of
Energy & Water

The Board of Public Utilities is a great place to work

You will be part of a highly effective and collaborative team working to ensure that safe, adequate, and proper utility services are provided to all members of the public who desire such services.

DESCRIPTION: Under the direction of the Division Director or Deputy Director, supervises the staff of the Bureau of Revenue and Rates on all financial analysis and rate regulation of the utilities that provide electric, natural gas, water and wastewater service including: utility general rate cases and other cost recovery proposals, as well as cost of service, rate design and revenue requirements matters. Leads Revenue and Rate staff coordination with clean energy policy and programs, including assessing the rate impacts of solar, offshore wind, electric vehicles and other state and federal clean energy initiatives.

WORK RESPONSIBILITIES

- Manage all electric, natural gas, water and wastewater utility rate case matters and other rate filings required by law or regulation. Assigning staff, and overseeing the efficient management and conduct of the case from intake to final disposition. Prepares or directs the preparation of discovery and financial data worksheets as well as the establishment of meeting and hearing schedules for the case. In consultation with the Division Director and Deputy Director, is responsible for the preparation of the Staff position for the case; the substantive financial analysis used in any legal filings; the preparation and review of any legal briefs or other documents; and leads or supports negotiations and settlement discussions.
- Provides recommendations to senior executive staff and commissioners based on financial and economic analysis of utility proposals and operations; plans, supervises and coordinates the work of staff involved in the analysis of utility rate structures; conducts and supervises research on electric, natural gas, water and wastewater policy and regulatory matters; participates in state, regional and federal policy, including Federal

Energy Regulatory Commission (FERC) matters; and trains staff on the principles of rate regulation in electric, natural gas, water and wastewater sectors.

- Conducts or directs research; analyzes or directs and reviews the staff analysis of information related to any filings made with the division; prepares or directs and reviews staff as they prepare memos, reports, correspondence either for the senior executive staff or on behalf of the agency.
- Analyzes or oversees the staff analysis of specific utility ratemaking issues such as the financial and rate impacts of requested and alternate rate structures; the financial and rate impacts of clean energy programs and initiatives, including solar, offshore wind, electric vehicles and energy storage; distribution system and transmission system interconnection reform; and the financial and rate impacts of proposed legislation and other policy initiatives such as 100% Clean Energy Standard.
- Consults with the Office of the Chief Economist to determine the appropriate capital structure and return on equity; and analyzes the impact of utility rate filings on individual residential, commercial, industrial and governmental customers of the utility. Assesses utilities' compliance with applicable state and federal laws and regulations, as well as applicable decisions of the New Jersey Board of Public Utilities ("Board").
- Directs staff in the acquisition of data necessary for the preparation of presentations, legal briefs, research or other reports, policy memos, and charts, schedules, and statistical information necessary to inform policy analysis and recommendations. Responsible for the maintenance of accurate information and data, updating reports in the Bureau's files and ensuring that the files are maintained and preserved in a consistent format, and in conformance with the Board's document management and retention procedures.
- May represent the Division and Board at various conferences, seminars, policy meetings, public hearings, evidentiary hearings or other similar events.

REQUIREMENTS

EDUCATION: A Bachelor's degree in accounting, business, finance, economics, public policy or similar/related field from an accredited college or university is required.

NOTE: An advanced degree in such fields or in management or administration is preferred; consideration of other technical degrees related to the particular position will be considered.

EXPERIENCE: Five (5) years of supervisory/managerial experience and a variety of management experiences and organizational responsibilities are required.

The successful candidate must be able to demonstrate proficiency in Excel and be able to conduct independent financial analysis of electric, natural gas, water and wastewater utility filings. Other technical proficiencies required include proficiency in Outlook and Word; ability to prepare presentations in Power Point or similar applications is preferred.

The successful candidate will possess and demonstrate a broad range of managerial and leadership skills, including: prioritizing and assigning work to staff; strong communication and

interpersonal skills; thorough problem analysis; creative thinking; prudent decision-making and sound judgment. The ability to manage, develop and delegate to staff, coordinate and lead interdepartmental collaboration and cooperation and understanding the importance of organizational awareness are required.

NOTE: We value inclusion, integrity, innovation, empowerment, a culture of learning, and hard work above all else. Candidates with relevant undergraduate or professional experience are encouraged to apply, as are candidates who have shown a strong commitment to remedying the historical under-representation of people of color in energy through their work promoting equity, inclusion, and diversity as well as through their own lived experiences.

OPEN TO THE FOLLOWING: Open to New Jersey residents.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey.

WORK AUTHORIZATION: Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations.

SAME APPLICANTS: If you are applying under the NJ “SAME” program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit the following website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov or call at 833-691-0404.

HOW TO APPLY: Interested applicants should submit a letter of interest, resume, writing sample, a copy of the college transcript/diploma indicating the date the degree was conferred, if applicable, the State of New Jersey Employment Application and the Personal Relationships Disclosure Form ([Click Here](#) – listed under HR policies). Please make sure to include the posting number in the subject line via email. All documents must be submitted by the closing date shown above to the following:

**NJ Board of Public Utilities
Office of Human Resources
44 South Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625
humanresources@bpu.nj.gov**

Visit us at <https://nj.gov/bpu/>

The New Jersey Board of Public Utilities is an Equal Opportunity Employer.