



# VACANCY ANNOUNCEMENT

**The Department of Health received a Civil Service Commission decision on August 26, 2020 approving interim appointments for Unclassified Service positions within the Department of Health for an interim Public Health Recovery Division, Epidemiology and Laboratory Capacity Enhancing Detection. This interim division is currently established and is expected to remain operational until December 30, 2025.**

Title <b>Advanced Practice Nurse [Unclassified]</b>			Salary <b>P31 \$91,734.38 - \$131,021.09</b>
Posting Number <b>E306-23</b>	Position Number <b>952443</b>	Number of Positions <b>1</b>	Posting Period * From: <b>05/16/2023</b> To: <b>06/16/2023</b>
Location: <b>Public Health Infrastructure, Laboratories and Emergency Preparedness (PHILEP), Office of Disaster Resilience (ODR) 55 N Willow Street, Trenton, NJ 08625</b>			Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>
<b>GENERAL DESCRIPTION</b>			
<p>The Advanced Practice Nurse is responsible for overseeing and providing COVID-19 testing and vaccination to vulnerable New Jersey residents as a member of the Rapid Mobile Response Team (RMRT). The successful candidate will be the team lead of the RMRT members on the assigned mobile unit and be responsible and accountable for the day-to-day operations. The work location for this position is on the road, setting up and breaking down the pop-up testing site daily. Responsible for training Medical Assistants and overseeing the administration of various COVID-19 tests, assisting with test provision as demand warrants. Work with Resident Access Representative to oversee client intake process, ensuring the complete collection of information. Analyze test data and determine the need for treatment and isolation/quarantine options. Support Community Health Worker in serving as a resource for connection to care and support services to residents. Work with the mobile unit driver in ensuring that the environment is clean. Strictly follow and enforce universal precaution and infection control principles. Complete and keep proper records and registries. Work with Director of Operations to ensure adequate stock of test kits, reagents, personal protective equipment (PPE), vaccinations, office supplies, etc. Work with RMRT members on data compilation, entry, and reporting. Remain flexible to perform other duties as required or requested. Follows applicable federal, state, confidentiality, and HIPPA laws, and OSHA safety standards. This is a working, hands on team lead position.</p>			
<b>REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)</b>			
<p><b>LICENSE:</b> Current and valid certification as an Advanced Nurse Practitioner, issued by the New Jersey Board of Nursing, in that category of advanced practice which is appropriate to the position, as determined by the appointing authority. (Some of these categories are: adult health, community health, family health, gerontology, obstetrics/gynecology, pediatrics, or psychiatric/mental health.)</p> <p>Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p>			
<b>IMPORTANT FILING INSTRUCTIONS</b>			
<p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> <li>• Forward the required documents electronically to: <b><i>PSTPHILEP@doh.nj.gov</i></b></li> <li>• Mail the required documents to: <b>Denay Pressley, Executive Assistant 3 Public Health Infrastructure Lab. Emerg. Prepare Reference Posting #E306-23 New Jersey Department of Health PO Box 360 Trenton, NJ 08625-0360</b></li> </ul> <p style="text-align: right;"><b>Required documents:</b></p> <ul style="list-style-type: none"> <li>• cover letter</li> <li>• resume</li> <li>• completed application, found at: <a href="http://www.nj.gov/health/forms/dpf-663.pdf">http://www.nj.gov/health/forms/dpf-663.pdf</a></li> </ul> <p style="text-align: right;"><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p>			

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - **The New Jersey Department of Health is an Equal Opportunity Employer.**
  - **RESUME NOTE:** *Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*
  - **SAME APPLICANTS:** *If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov) , or call CSC at (833) 691-0404.*