



PHILIP D. MURPHY
GOVERNOR

TAHESHA L. WAY
LT. GOVERNOR

State of New Jersey
Office of Homeland Security and Preparedness
PO Box 091
TRENTON, NJ 08625-0091

LAURIE R. DORAN
DIRECTOR

NOTICE OF JOB VACANCY

POSTING NUMBER	ISSUE DATE	CLOSING DATE
23-23-S	October 25, 2023	January 5, 2024

TITLE	LOCATION
Detective Trainee, State Investigator, Law and Public Safety OR Detective 1, State Investigator, Law and Public Safety	Hamilton, NJ or Newark, NJ (Statewide Travel Required) Location Preference Required

NUMBER OF POSITIONS AVAILABLE	SALARY
Two (2)	Detective Trainee: \$63,022.93 Detective 1: \$69,010.07 – \$98,948.78

<u>OPPORTUNITY</u>	NJOHSP is seeking to fill the position of Detective Trainee, State Investigator, Law and Public Safety or Detective 1, State Investigator, Law and Public Safety who will be hired as an employee of the Department of Law and Public Safety, Division of Criminal Justice (DCJ) assigned to the NJOHSP, Operations Bureau. This position is designated <u>confidential</u> and is within the <u>unclassified service</u> .
<u>JOB DESCRIPTION</u>	<p>The mission of the Operations Bureau is to detect and deter terrorist plots, targeted violence, sabotage of critical infrastructure, and hostile intelligence activities against New Jersey.</p> <p>The Operations Bureau consists of three program areas:</p> <p>The Counterterrorism Program has two primary units, State Counterterrorism Unit and the JTTF Unit. The former is responsible for the triage and review of all NJSARS relinquished by the FBI and criminal investigations consistent with the overall mission of the Operations Bureau. Additionally, the State Counterterrorism Unit is responsible for cultivating sources of information consistent with the overall mission. The JTTF Unit consists of Operations Bureau personnel assigned to FBI Newark and FBI Philadelphia or resident agencies of those Field Offices.</p> <p>The Counterintelligence Program has two primary units, State Counterintelligence Unit and the CITF Unit. The former is responsible for counterintelligence matters relevant to the State of New Jersey. These efforts are closely coordinated with the FBI and other relevant agencies but focus on those areas not typically addressed by other agencies. The CITF Squad consists of Operations Bureau personnel assigned to FBI Newark or resident agencies of the Newark Field Office.</p> <p>The Operations Program consists of the Public Protection Unit, the NJ STAT Unit, and the Interfaith Advisory Council Unit. The Public Protection Unit is responsible for target hardening efforts and their three core functions include tripwire engagements, Red Team exercises, and SHADOW deployments. The NJ STAT Unit works closely with the broader multi-agency, multi-disciplinary New Jersey Statewide Threat Assessment Team, which is aimed at preventing targeted acts of violence. The Interfaith Advisory Council Unit leads and coordinates efforts with New Jersey's faith-based partners.</p> <p>The selected Detective(s) may be assigned to a unit in any one of these programs and will report to the respective Sergeant. The selected candidate must be able to obtain and maintain a federal top-secret clearance. The inability to obtain or maintain the required clearance will be a basis for dismissal from employment. Duties include but are not limited to:</p>

	<ul style="list-style-type: none"> • Participate and/or assist in detecting, deterring, and preventing terrorist activities within the State of New Jersey. • Gather intelligence on terrorist or terrorist-related activities. • Serve or assist as a liaison and maintaining working relationships with federal, state, and local law enforcement officials on matters of mutual interest. • Participate and/or assist in all phases of investigations and the development of investigative reports. • Conduct briefings on the status of all ongoing investigations.
<u>DETECTIVE TRAINEE REQUIREMENTS</u>	<p>Education: Graduation from an accredited college or university with a Bachelor's degree. <i>Applicants must submit proof of Bachelor's degree completion to be considered. Therefore, one of the following items must be submitted together with a resume: (1) a copy of your college diploma or (2) a copy of your final unofficial transcripts, which indicates the date your degree was conferred, and the type of degree awarded. Failure to submit one of these two items, as aforementioned, will result in disqualification from consideration. Matriculating students cannot be considered.</i></p> <p>Special Qualifications: Appointees must be able to complete satisfactorily the police training course administered by the Police Training Commission. Such training includes successful attainment at a level of proficiency in the use of firearms.</p> <p>Advancement: On the successful completion of the 12-month training period, appointees will be eligible for advancement to the title Detective I - State Investigator, Law and Public Safety in accordance with New Jersey Civil Service Commission procedures.</p> <p>The inability of an employee in this title to attain a level of performance warranting advancement to the title listed above shall be considered cause of separation.</p>
<u>DETECTIVE 1 REQUIREMENTS</u>	<p>Education: Graduation from an accredited college or university with a Bachelor's degree.</p> <p>Experience: Three (3) years of experience as a sworn law enforcement officer or successful completion of the Detective Trainee – State Investigator Law and Public Safety program.</p> <p>Note: Applicants who do not possess the required education may substitute additional experience as required on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.</p> <p>Note: A Master's degree or certification as a Certified Public Accountant may be substituted for one (1) year of indicated experience.</p> <p>Special Qualifications: Applicants must have successfully completed the police training commission course administered by the Police Training Commission. This training includes successful attainment of a required level of proficiency in the use of firearms</p>
<u>REQUIREMENTS APPLICABLE TO BOTH POSITIONS</u>	<p>Age: Not less than 18 years of age.</p> <p>Citizenship: Must be a citizen of the United States. Applicants should be aware that all NJOHSP employees must be U.S. Citizens due to the fact that they need to be eligible to obtain a Secret or Top-Secret Clearance from the federal government. U. S. citizenship is a requirement for obtaining such clearance. Additionally, a criminal and personal background investigation is conducted on all NJOHSP personnel.</p> <p>Medical Examination: As a prerequisite for appointment, appointees may be required to pass a thorough medical and psychiatric examination to be administered by the appointing authority. Any psychological, medical or physical condition or defect which would prevent efficient performance of the duties of the position, cause the appointee to be a hazard to himself/herself or others, or become aggravated as a result of performance of these duties, will be cause for rejection.</p> <p>Note: Appointees to this position shall qualify semi-annually in the use of firearms.</p> <p>License: Appointees will be required to possess a driver's license valid in New Jersey.</p>

	Resume Note: Eligibility determinations will be based only upon proof of degree submitted (Trainees only) and/or the information presented in the resume. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency, with a course-by-course breakdown. Failure to provide will result in your disqualification.
<u>DETECTIVE 1 PREFERENCE</u>	Preference will be given to candidates with knowledge and background in terrorism matters as it relates to law enforcement and experience in conducting investigations related to terrorism, experience working on National Security matters, working with confidential informants or fluency in foreign languages.
<u>SECURITY CLEARANCE REQUIREMENT</u>	All staff assigned to NJOHSP Operations Bureau require a Secret Clearance and, depending on the specific assignment, may also require a Top-Secret Clearance from the federal government. <i>The inability to obtain or maintain the required clearance will be a basis for dismissal from employment.</i>
<u>NJ RESIDENCY REQUIREMENTS</u>	In accordance with the New Jersey First Act P.L. 2011 c70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment.
<u>NJ ETHICS REQUIREMENT</u>	Applicants accepting employment with NJOHSP are required to adhere to the Conflicts of Interest Law N.J.S.A. 52:13D-12 et seq., the Uniform Ethics Code N.J.A.C. 19:61-1.1. et seq., and LPS Supplementary Ethics Code which may limit or preclude outside activities and/or outside employment. Employees in certain positions are required to annually file financial disclosure statements.
<u>EQUAL OPPORTUNITY</u>	<p>NJOHSP is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.</p> <p>NJOHSP participates in the “State as a Model Employer of People with Disabilities” (SAME) program. For more information on the NJ SAME Program, please visit https://nj.gov/csc/same/overview/index.shtml</p> <p>NJOHSP provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application hiring process, please notify the agency via careers@njohsp.gov and request the ADA Coordinator contact you. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.</p>
<u>TO APPLY</u>	<p>Interested applicants should submit a cover letter, resume, transcript, state of NJ application for employment and writing sample. All submissions must be received no later than 4 p.m. on the closing date. Failure to submit all required documentation may result in your disqualification from consideration.</p> <p>To apply please click on the following link:</p> <p>https://njohsp.hire.trakstar.com/jobs/fk0vm8j?source=Civil%20Service</p>