



**Regulatory Officer 1**  
**Police Accountability Project**  
**New Jersey Office of the State Comptroller**  
**Regulatory Officer 1: Salary Range: P26 - \$72,836.90-\$103,620.41**

**About the Office:**

The Office of the State Comptroller (OSC) is an independent State agency that oversees the Executive Branch of state government. Our mission is to make government in New Jersey more efficient, transparent and accountable. Our office audits and investigates municipalities, school districts, and counties; state colleges and universities; independent state authorities; and state agencies. We also oversee government expenditures, review public contracts, evaluate local and state programs, and oversee the Medicaid program. We detect and uncover fraud, waste, and abuse and share our findings through public reports.

**About the Role:**

OSC seeks a motivated and committed professional to serve as Regulatory Officer 1. This individual will be part of our Police Accountability Project that works to detect fraud, waste, abuse and misconduct in law enforcement agencies. The Project's mission is to uncover systematic issues in policing that open the State up to civil liability.

**Responsibilities:**

- Work with the Police Accountability team to identify fraud, abuse, and mismanagement in policing by participating in and assisting with audits, performance reviews, evaluations, and investigations.
- Assist in the preparation of clear, comprehensive, sound, and accurate reports containing findings, statistical information, analyses, conclusions, and recommendations for further action and guidance.
- Perform quantitative and qualitative research related to policing in New Jersey in accordance with OSC's statutory powers.
- Develop expertise in applicable laws, regulations, standards, programs, and best practices related to Police Accountability, as well as an understanding of the mission, enabling legislation and powers, obligations, and duties of the office.
- Assists in identifying potential investigative or audit issues; receiving and analyzing complaints and referrals.
- Conduct comprehensive interviews and prepare summary reports.
- Drafts reports, letters, memoranda, and other documents.
- Perform legal research on topics related to Police Accountability projects.
- Work collaboratively with team members to identify issues, problem-solve, and recommend or implement follow-up actions.

**Requirements:**

- Graduation from an accredited law school with a Juris Doctor (J.D.) Degree.
- Membership in the New Jersey Bar in good standing.
- At least one (1) year of experience as an attorney, which must have been in conducting legal research, analyzing and evaluating legal documents, rules, regulations, and/or legislation, or the review and analysis of regulatory matters in a government agency.

**The ideal candidate will have the following skills and experience:**

- Proficiency with Excel.
- Experience with criminal and/or civil investigations.
- Interest in matters related to policing.

- Ability to clearly communicate complex quantitative and qualitative concepts.
- Excellent writing and legal research skills.
- Adept at handling multiple projects and prioritizing competing deadlines.
- Experience with, and an understanding of, New Jersey state government.

**Interested candidates should submit a cover letter, resume, writing sample and three references to:**

Shama Nix  
Office of the State Comptroller  
P.O. Box 024  
Trenton, NJ 08625  
Email: [careers@osc.nj.gov](mailto:careers@osc.nj.gov)

**NOTE: In accordance with N.J.S.A. 52:15C-5, OSC employees and personnel shall be deemed confidential employees and shall serve in the unclassified service of the Civil Service. Residency Requirements - Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.**

*The Office of the State Comptroller is proud to be an equal opportunity employer. We are committed to providing a work environment that supports, inspires, and respects all individuals and in which personnel processes are based on merit, performance, and business needs. We do not discriminate on the basis of race, religion, color, national or ethnic origin, gender, sexual orientation, gender identity, gender expression, familial status, citizenship, age, or status as an individual with a disability. We believe that diversity and inclusion among our staff is critical to our success. We seek to recruit, develop and retain the most talented people from a diverse candidate pool and encourage applicants from all backgrounds and experiences to apply.*

**SAME Applicants: If you are applying under the “NJ SAME” program, your supporting documents (Schedule A or B letter), must be submitted along with your resume. For more information on the SAME Program visit their website at <https://nj.gov/csc/same/overview/index.shtml> , email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (833) 691-0404.**