



## State of New Jersey

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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TRENTON, NJ 08625-0081

PHILIP D. MURPHY  
*Governor*

TAHESHA L. WAY  
*Lt. Governor*

MATTHEW J. PLATKIN  
*Attorney General*

ERIN ZIPPEL  
*Chief Administrative Officer*

### April 23, 2025 NOTICE OF JOB VACANCY #25-127

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Office of Public Integrity and Accountability, for applicants who meet the requirements specified below:

**TITLE:** Deputy Attorney General 3  
**SALARY:** \$107,853.96 to \$154,226.28  
**LOCATION:** [Office of Public Integrity & Accountability](#)  
Integrity Bureau  
Conviction Review Unit  
Cedar Knolls, Trenton, OR Cherry Hill, NJ  
*Statewide travel required for work responsibilities.*

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the direction of a supervisory official in the Office of Public Integrity and Accountability, reviews claims submitted by convicted individuals for objectively credible and verifiable evidence of actual innocence, and investigates and prosecutes “cold case” matters with law enforcement partners. This Deputy Attorney General will provide legal advice and representation of the State on matters of a complex nature; interpret and enforce laws and regulations; participate in legal and related activities involving federal and local jurisdictions and other State entities; draft memoranda of law; handle all aspects of case litigation; serves on various task forces and working groups for the Division or LPS; work on special projects and initiatives; and perform other related work as needed. This position may also require non-traditional work hours, including evenings and weekends on short deadlines for certain assignments, with or without advance notice, to perform the aforementioned responsibilities.

### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

**EXPERIENCE:** Three (3) years of experience as a practicing attorney.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey.

**PREFERENCE:** Preference will be given to candidates with significant criminal practice and trial experience; a demonstrated ability to multi-task and work effectively with a broad cross-section of stakeholders; and excellent written and oral advocacy skills.

**SAME APPLICANTS:** If you are applying under the NJ CSC “SAME” program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144, option 3.

**RESUME NOTE:** Eligibility determinations for experience and education will be based upon the resume, employment application, including required supporting documents (JD transcripts). Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see [CSC foreign degree information](#)). Failure to do so may result in disqualification of your education towards eligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**HOW TO APPLY:** If qualified, please upload a cover letter indicating interest in job vacancy announcement #25-127, a current resume including bar admissions with dates, copy of NJ Certificate of Good Standing, a copy of your final unofficial undergraduate and JD transcripts, a legal writing sample and/or foreign degree evaluation to the Recruitment Coordinator via the following [link](#) on or before the closing date of **May 23, 2025**. *Current Division of Criminal Justice employees need only send a resume and cover letter.*

**Applications submitted directly to the Division of Criminal Justice will not be considered.**

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.



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