



PHIL MURPHY
Governor

TAHESHA WAY
Lt. Governor

State of New Jersey
Office of the Public Defender
Human Resources
25 Market Street, 1st Floor
P.O. Box 850
Trenton, New Jersey 08625-0850

JENNIFER N. SELLITTI
Public Defender

February 12, 2024

Statewide Announcement
JOB OPPORTUNITY NUMBER: 2024-016
CLOSING DATE: February 26, 2024

OPEN TO: Anyone who meets the education requirements listed in the announced title below.

POSITION: Investigator Apprentice Public Defender (2 positions)

FUNCTIONAL TITLE: Defense Social Worker

<u>LOCATIONS:</u> Office of Parental Representation Newark	Office of Parental Representation North Brunswick
31 Clinton Street, 12 th Floor	928 Livingston Ave. 2 nd Floor
Newark, NJ 07102	North Brunswick, NJ 08902

SALARY: P-19 \$54,906.96 - \$77,527.65

EDUCATION: Graduation from an accredited college or university with a master's degree in social work.

NOTE: The completion of a master's degree in social work (MSW) field practicum or internship placement in Department of Corrections, Office of Public Defender, or Department of Children and Families during completion of MSW degree is preferred, but not required.

DESCRIPTION: Under the close supervision of an Investigator 3, Public Defender, or other supervisory official, in a two-year training program, receives formal and on-the-job training to learn to prepare cases for the representation of clients and/or the processing of citizen complaints, does related work as assigned.

NOTE: Positions in the Office of the Public Defender, Office of Parental Representation are assigned caseloads assisting parents involved in child welfare in abuse or neglect proceedings or facing termination of parental rights. Due to the nature of this work, the duties of positions in this division may vary from those listed below to include heavy caseloads, communication and assistance for clients consisting of social work for parents involved in the system. Other related responsibilities may include, but are not limited to, assisting clients in finding appropriate services, linking clients to community resources, attending meetings and intakes with clients, attending parenting time, use of and teaching de-escalation techniques, working with various stakeholders and writing reports and collecting data. These positions are subject to Selective Certification.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within Executive Branch or from another State of New Jersey Appointing Authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

Posting # 2024-016 (Continued)
Investigator Apprentice

SAME APPLICANTS: If you are applying under the NJ SAME program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit the website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

***Special Note:** This position may be eligible to work remotely for up to two days in a calendar week.*

RESUME SUBMITTAL: Candidates possessing the requirements listed above, should forward a current resume and cover letter via email to OPD.Recruitment@opd.nj.gov (Note: Include the announcement number and title in the subject line) to:

William Wander, Director of Human Resources
Office of the Public Defender
P.O. Box 850
Trenton, NJ 08625-0850

JOB POSTING AUTHORIZED BY:


William Wander, Director of Human Resources