

101 Vera King Farris Drive | Galloway NJ 08205-9441
stockton.edu

Title:

Provost and Vice President for Academic Affairs (Unclassified)

Requisition Code:

492713

Location:

Galloway – Main Campus

Job Category:

Management

Department:

Office of Human Resources

Salary:

Salary commensurate with experience and is accompanied by an extremely competitive University benefits package

Work Hours:

Varies

Posted Date:

8/14/2023

Close Date:

N/A

Overview:

Stockton University is ranked among the top public universities in the Northeast with more than 160 undergraduate and graduate programs, as well as continuing education opportunities. The University, one hour from Philadelphia and two hours from New York City, offers unique living and learning environments throughout southern New Jersey, including the 1,600-acre Galloway campus in the Pinelands National Reserve and Stockton University Atlantic City, located in the University District, just steps from the beach and the iconic Atlantic City Boardwalk. Additional locations include Hammonton, Manahawkin and Woodbine. As a public university, Stockton provides an environment for excellence to a diverse student body, including those from underrepresented populations, through an interdisciplinary approach to liberal arts, sciences, and professional education. Founded in 1969, Stockton held its first classes in 1971. The University's commitment to cultural diversity and its welcoming and vibrant community makes Stockton a great place to learn and work! Learn more about the many reasons to choose Stockton at www.Stockton.edu.

Faculty and Staff are committed to support Stockton University's commitment to diversity and strong student-centered vision and mission.

Successful candidates will be required to show proof of their COVID-19 vaccine status prior to their start date. Religious or Medical waivers may be requested at the time of employment offer.

This is an in-person on campus, non-remote position. For the 2022-2023 academic year, the University has implemented a pilot program allowing employees to work either a compressed 4-day work week with extended workdays or may work from home one day a week. Participation is subject to Divisional Executive approval depending on operational need.

Brief Job Overview/Summary:

Stockton University invites applications for the position of Provost and Vice President for Academic Affairs.

The incoming Provost and Vice President for Academic Affairs will serve as Stockton's chief academic officer, supporting the implementation of the University's academic mission and providing curricular and administrative leadership within a shared governance environment.

The Provost will be an engaged, collaborative, and innovative leader with a demonstrated commitment to faculty excellence and student success. The Provost will be an institutional advocate and effective communicator with both internal and external constituencies. A strong appreciation of an commitment to Stockton's mission and values is essential.

Under the direction of the President, the Provost and Vice President for Academic Affairs will fulfill all of the responsibilities and expectations of Stockton staff as outlined in the University's Policies and Procedures on Staff Evaluation. Specifically, the Provost and Vice President for Academic Affairs shall:

Descriptions of Essential Duties/Responsibilities:

- Serve as a member of the President's Executive Staff.
- Collaborate with the President and the academic administration of the University
- Achieve and maintain the highest standards of excellence for faculty, students, and academic programs.
- Serve as a leader in Stockton's commitment to shared governance and transparency.
- Participate and take a leadership role, along with the President, in representing Stockton to its many external constituencies, including alumni relations and fundraising.
- Provide dynamic leadership and academic vision; personal integrity, trustworthiness, and the ability to build effective relationships of mutual respect in a collective bargaining environment, to think strategically, and to envision possibilities that promote the development of new academic opportunities in both disciplinary and interdisciplinary areas.
- Provide leadership for all undergraduate and graduate academic programs, administrative units, centers, and institutes within the Division of Academic Affairs, including Academic Advising, First-Year Studies, General Studies, Educational Opportunity Fund, the Library, Institute for Faculty Development, Continuing Professional Education, Office of Research and Sponsored Programs, and Student Records.
- Provide leadership in strengthening links between the University and local and regional employers for the purposes of internships, clinical and practicum positions, and employment opportunities.
- Collaborate with other University officers on assessment, planning, and development of University programs to move the University forward.
- Review and plan academic/instructional programs and curriculum, including proposals for new activities and alterations of existing activities.

- Assist in ensuring the University's compliance with state and federal regulations and University policies on academic matters.
- Perform other duties as assigned by the President.

Required Qualifications:

- Doctorate degree.
- Experience in academic personnel administration, policies, and procedures in a unionized environment.
- Experience in a professional school environment and in working with interdisciplinary programs.
- Experience in working with, supporting, and retaining students from marginalized and underrepresented groups.
- Experience leading or participating in the creation of University-wide and academic strategic plans, as well as experience with the execution and operation of such plans.
- Experience with or participation in developing new and creative academic and co-curricular programs.
- Exceptional budget management skills; the ability to make strategic decisions in the face of competing priorities and resource constraints.
- Experience identifying and developing new revenue streams.

Screening Information:

Screening of applications begins immediately and will continue until the position is filled. Applications received by October 9, 2023 will receive full consideration.

SAME APPLICANTS: If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call CSC at (833) 691-0404.

Click [here](#) to apply. Email all necessary documentation to Stockton.same@stockton.edu.

All application materials will be received in full confidence and should be submitted electronically (PDF format) to: StocktonProvostVPAA@agbsearch.com.

Inquiries and nominations should be directed to:

Concetta M. Stewart, Ph.D., Principal
Concetta.stewart@agbsearch.com; (908) 341-2178

Tamara Jhashi, Ph.D., Executive Search Consultant
tamara.jhashi@agbsearch.com; (248) 821-4766

Please note:

- Stockton University is an equal opportunity institution and encourages a diverse pool of applicants. Pursuant to Title IX of the Education Amendment of 1972, Stockton University prohibits discrimination on the basis of sex (including, but not limited to, the prohibition of sexual misconduct and relationship violence, sexual assault and harassment) in all of its educational programs and activities. Please visit http://www.stockton.edu/affirmative_action for information on Stockton's Equal Opportunity and Institutional Compliance processes. The University provides reasonable accommodations as appropriate. An applicant may request a reasonable accommodation for any part of the application and hiring process by contacting Bart Musitano, Manager for

University Pensions and Benefits within the Office of Human Resources (Main Campus, J-115) at 609-652-4384, Monday – Friday between 8:00am – 5:00pm.

- All offers of employment are contingent upon a favorable background check, which may include social intelligence from a consumer reporting agency.
- In accordance with the New Jersey First Act P.L. 2011 c.70, effective September 1, 2011, new public employees (faculty exempt) are required to obtain New Jersey residency within one (1) year of employment. Applicants must meet the requirements listed.
- Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act (Clery Act), prospective employees may access Stockton's Annual Security and Fire Safety Report (ASFSR) at <https://www.stockton.edu/police/crime-statistics.html>. The ASFSR contains the previous three years of reported Clery Act crime statistics, fire safety information and information regarding campus and personal safety. Paper copies of the report are available at the Stockton University Police Department, Building 71, 101 Vera King Farris Drive, Galloway Township, NJ, or, call 609-652-4390 to request that a copy be sent via postal mail.