



## Department of Environmental Protection Notice of Vacancy

Filling of this position is contingent upon further approval process

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**Title:** Geographic Information Systems Specialist 3

**Posting Number:** WRM-2023-33

**Open to:** General Public

**Workweek:** NL (35-hour) Workweek

**Salary:** (P21) \$58,031.09 — \$82,157.57

**Opening Date:** March 20, 2023

**Closing Date:** April 10, 2023

**Existing Vacancies:** One (1)

**Program/Location:** Department of Environmental Protection  
Water Resource Management  
Ewing, NJ

**Scope of Eligibility:** Open to applicants who meet the requirements below.

**Description:** Under the supervision of a higher level Geographic Information System (GIS) Specialist or other supervisory official, performs professional GIS work relating to the geographic analysis of environmental parameters and or/other factors, image processing, interpretation, and application of remote sensing data; performs geographic data digitizing; operates all computer hardware and software associated with the Geographic Information System; does related duties.

**Specific to the Position:** Assist in creating accurate, published maps of detailed geology and aquifers; includes taking existing published geologic information and entering it into the GIS to create geologic, aquifer and geologic hazard coverages that will be available to the Department and then to the public through GeoWeb.

**Preferred Skill Set:** Knowledge of ArcGIS is important to the position and knowledge of or ability to learn various Adobe products such as Illustrator, Photoshop and InDesign are preferred for this position.

### Requirements

**Education:** Graduation from an accredited college with a Bachelor's degree.

NOTE: All U.S. degrees and transcripts must be from an accredited college or university. All foreign degrees and transcripts must be evaluated for accreditation by a recognized evaluation service by the closing date of this posting. Failure to provide documentation may result in ineligibility.

**Experience:** Two (2) years of experience with geographic information systems including computer graphics and computer hardware digitizing procedures.

NOTE: A Master's degree in Geography, or Environmental Science including or supplemented by the additional credits indicated below may be substituted for one (1) year of the indicated experience.

NOTE: Applicants who do not possess the required education may substitute experience as indicated above on a year-for-year basis.

NOTE: A specific Bachelor's degree in Geography, Environmental Science or related field with twelve (12) semester hours in computer mapping/GIS which shall have included spatial programming and digital image processing may be substituted for one (1) year of the above experience.

**License:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**Residency:** All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act".

**Authorization to Work:** Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services regulations. **Note:** The State of New Jersey does not provide sponsorship for citizenship to the United States.

**Note:** All State employees who are vaccinated for COVID-19 are required to submit proof of vaccination. Instructions will be provided if a firm offer of employment results from this NOV.

**Veteran's Preference:** To qualify for New Jersey Veteran's Preference/status, you must establish Veteran's Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veteran's Preference along with your resume as indicated below. For more information, please visit <https://nj.gov/military/veterans/services/civil-service/preference/>

**Submit Letter of Interest, Resume, Unofficial Transcripts (if college degree is required), and the Personal Relationship Disclosure Statement by 4:00 p.m. on the closing date to:**

Talent Acquisition Team

E-mail Address: [DEP-HR-WRM.resumes@dep.nj.gov](mailto:DEP-HR-WRM.resumes@dep.nj.gov)

Please include the title and posting # of this Notice of Vacancy in the subject line of your e-mail.

[Please tell us how you heard about this position.](#)

**SAME applicants:** If you are applying under the NJ SAME program, your supporting documents (Schedule A or B letter) must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, please visit <https://nj.gov/csc/same/overview/index.shtml>, email [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (833) 691-0404

**Posting Authorized By:**

Phiroza Stoneback, Manager  
Division of Human Resources

**The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodations under ADA will be provided upon request.**