



# New Jersey Department of Environmental Protection

## Notice of Vacancy

Filling of this position is contingent upon further approval process.

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**Title:** Governors Fellow - (Unclassified X98)

**Posting Number:** AEMS-2023-GF

**Open to:** General Public

**Workweek:** NL (35-hour) Workweek

**Salary:** \$75,000.00

**Opening Date:** April 24, 2023

**Closing Date:** May 12, 2023

**Existing Vacancies:** One (1)

**Program/Location:** Department of Environmental Protection  
Air Energy & Materials Sustainability  
Division of Climate Change, Mitigation and Monitoring  
401 E. State Street  
Trenton, NJ 08625

**Scope of Eligibility:** Open to applicants who meet the requirements below.

**Description:** As a participant in the Governor's Fellowship Program, under the close supervision of a cabinet member or other executive official in a State department, institution, or agency, in a learning environment, assists in the performance of the routine functions involved in the formulation and implementation of policies relating to modern government administrative practices and procedures and their practical application; does other related duties as required.

**Specific to the Position:** Under the direction of the Director, Division of Climate Change, Mitigation and Monitoring, assist in updating the Global Warming Response Act 80x50 report by developing Priority Climate Action Plans (PCAP) and Comprehensive Climate Action Plans (CCAP) for various sectors including energy, transportation, and buildings. Research the State's existing transportation electrification, building decarbonization, renewable energy, food waste reduction, and terrestrial carbon sequestration strategies and recommend enhancements and/or new programs. Collect and analyze data, perform literature reviews, and synthesize scientific information on climate change mitigation (energy, transportation, buildings).

Prepare for, and help facilitate, stakeholder engagement including development of fact sheets, presentations, and website content. Dialogue with NJDEP staff, other state agencies and the public to develop PCAP & CCAP. Research federal funding opportunities such as the Inflation Reduction Act and the Infrastructure Investment and Jobs Act and make recommendations to effectively leverage this funding to fill gaps in state funding and create incentives that effectively move key market segments forward.

Assist with implementing existing strategies and grant programs to reduce greenhouse gas and black carbon emissions from all sectors, including RGGI funded programs, transportation rules and climate change education/outreach. Participate in regional dialogues and informational webinars related to climate change and report back to management and colleagues with high level takeaways and recommendations for next steps. Assist with developing grant applications to obtain federal funding related to climate change mitigation projects.

**Preferred Skill Set:** Ability to produce and present clear, well-researched, and well-articulated analyses and recommendations related to climate change mitigation and sustainability. Knowledge of New Jersey's Energy

Master Plan; Global Warming Response Act 80x50 Report; and "Drivegreen" initiatives. Knowledge of climate change impacts and mitigation strategies.

**Requirements:**

Graduation from an accredited college or university with a Master's degree and a combination of established excellence in academics and/or professional achievement; proven leadership ability and potential for further growth; demonstrated commitment to public service; effective written communication skills as demonstrated by writing assignment; evidence of effective teamwork.

NOTE: Applicants may utilize college credits in combination with the indicated experience to meet the job requirements. These credits will be applied on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: All U.S. degrees and transcripts must be from an accredited college or university. All foreign degrees and transcripts must be evaluated for accreditation by a recognized evaluation service by the closing date of this posting. Failure to provide documentation may result in ineligibility.

**License:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**Residency:** All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act".

**Authorization to Work:** Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services regulations. **Note:** The State of New Jersey does not provide sponsorship for citizenship to the United States.

**Veteran's Preference:** To qualify for New Jersey Veteran's Preference/status, you must establish Veteran's Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veteran's Preference along with your resume as indicated below. For more information, please visit <https://www.nj.gov/military/veterans/services/civil-service-preference/>

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**Submit Letter of Interest, Resume, Unofficial Transcripts (if college degree is required), and the Personal Relationship Disclosure Statement by 4:00 p.m. on the closing date to:**

Talent Acquisition Team, Division of Human Resources

E-mail Address: [DEP-HR-AEMS.Resumes@dep.nj.gov](mailto:DEP-HR-AEMS.Resumes@dep.nj.gov)

Please include the title and posting # of this Notice of Vacancy in the subject line of your e-mail.

[Please tell us how you heard about this position](#)

**SAME applicants:** If you are applying under the NJ SAME program, your supporting documents (Schedule A or B letter) must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, please visit <https://nj.gov/csc/same/overview/index.shtml>, email [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (833) 691-0404.

**Posting Authorized By:**

Phiroza Stoneback, Manager

Division of Human Resources

**The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodations under ADA will be provided upon request.**