



# VACANCY ANNOUNCEMENT

The Department of Health received various Civil Service Commission decisions approving interim appointments for Unclassified Service positions within the Department of Health. The interim appointments under various grants have been established and may remain funded through December 30, 2027.

Title <b>Government Representative 1 [Unclassified]</b>			Salary <b>TBD</b>
Posting Number <b>178-23</b>	Position Number <b>926990</b>	Number of Positions <b>1</b>	Posting Period * From: <b>02/24/2023</b> To: <b>03/10/2023</b>
Location: <b>Department of Health 55 North Willow Street Trenton, NJ 08625</b>		Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>	
<b>GENERAL DESCRIPTION</b>			
<p>The Workforce Development Director is an executive/senior leadership position in the public health agency responsible for enhancing and supporting the health of the public health system's values and the well-being of its people by designing, leading, implementing and facilitating strategies that close the gaps between the agencies principles, expectations and reality. The Workforce Development Director will work with the Human Resources Director in the implementation of agency culture and people strategies, ensuring that HR is a key driver of culture and well-being in the agency. The Workforce Development Director will report directly to the Commissioner of Health. This position supports leadership through partnership, consultation, coaching, and mentoring as requested, it is the Public Health system's culture and workforce strategist. Their work is directional and strategic in nature, impacting all areas of the public health system and its employees. The Workforce Development Director's mission is to attend to the cultural health and workforce well-being. Through trusted relationships, partnerships, and careful listening (to people and to data), the Workforce Development Director designs, leads and facilitates cultural strategies that help the organization live into its core values.</p>			
<b>REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)</b>			
<p><b>EDUCATION:</b> Graduation from and accredited college or university with a Bachelor's degree.</p> <p><b>EXPERIENCE:</b> Five (5) years of experience in the administration and management of a program to develop and implement policy in a public or private organization.</p> <p><b>NOTE:</b> Applicants who do not possess the required education may substitute experience as indicated on a year for year basis.</p>			
<b>IMPORTANT FILING INSTRUCTIONS</b>			
<p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> <li>• Forward the required documents electronically to: <b><i>PSTHR@doh.nj.gov</i></b></li> <li>• Mail the required documents to: <b>Ann Marie Kopczynski, Manager 3, Human Resources Management and Administration Reference Posting #178-23 New Jersey Department of Health PO Box 360 Trenton, NJ 08625-0360</b></li> </ul>			
		<p><b>Required documents:</b></p> <ul style="list-style-type: none"> <li>• cover letter</li> <li>• resume</li> <li>• completed application, found at: <a href="http://www.nj.gov/health/forms/dpf-663.pdf">http://www.nj.gov/health/forms/dpf-663.pdf</a></li> </ul> <p><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p>	

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - **The New Jersey Department of Health is an Equal Opportunity Employer.**
  - **RESUME NOTE:** *Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*
  - **SAME APPLICANTS:** *If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov) , or call CSC at (833) 691-0404.*