



# VACANCY ANNOUNCEMENT

**The Department of Health received a Civil Service Commission decision on August 26, 2020 approving interim appointments for Unclassified Service positions within the Department of Health for an interim Public Health Recovery Division, Epidemiology and Laboratory Capacity Enhancing Detection. This interim division is currently established and is expected to remain operational until December 30, 2025.**

Title <b>Public Health Consultant 2 Health Education [Unclassified]</b>			Salary <b>P24 \$66,479.39 - \$94,376.42</b>
Posting Number <b>E230-23</b>	Position Number <b>961919</b>	Number of Positions <b>1</b>	Posting Period * From: <b>03/17/2023</b> To: <b>03/31/2023</b>
Location: <b>Office of Minority and Multicultural Health 55 North Willow Street, 4th Floor, Trenton NJ 08625</b>		Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>	

## GENERAL DESCRIPTION

Under the Office of Minority and Multicultural Health at the New Jersey Department of Health, the COVID-19 Health Educator is responsible for the development, coordination, monitoring, implementation, and evaluate COVID-19 information, education, and awareness activities for marginalized populations by using health literacy principles. The Health Educator is charged to select or develop appropriate emerging COVID-19 messages and communications to the public and specific marginalized groups, guided by prioritization, assessment, and evaluation, collaborating with key individuals, groups, or agencies. The materials in various media forms will raises awareness, educate on COVID-19 and local resources for vulnerable populations.

Participate in health education planning activities for COVID-19 to create, acquire and/or augment plans, manuals, fact sheets, evaluation tools, or other materials to support disease preparedness and response. Assist in the writing of policies, protocols, grants, reports, and articles as assigned/agreed upon.

Conduct or review relevant needs assessments to determine gaps in existing knowledge base and educational programs. Research and analyze appropriateness and scope of current approaches to determine best practices. Lead in the design, development, implementation, and promotion of COVID-19 prevention and mitigation education and services media (handouts, public service announcements, social media, presentations) for marginalized populations. Develops media in various languages and literacy levels, for a variety of groups and organizations.

Utilize collaborative methods with other DOH programmatic leads and program staff to evaluate effectiveness of COVID-19 education strategies

**Certified Health Education Specialist certification (CHES) Required**

This position may be eligible to participate in the Department's pilot telework program, which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree supplemented by 30 credit hours in an accredited program in community health education, or public health education.

**EXPERIENCE:** Three (3) years of comprehensive professional experience in a large-scale community health and/or public health education program.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
***PSTOC@doh.nj.gov***
- Mail the required documents to:  
**Kevin Jennings, Supervising Mgt. Impr. Specialist  
Management and Administration**

### Required documents:

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

- Newly hired employees must agree to a thorough background check that will include fingerprinting.
- If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and/or post-employment alcohol and drug testing.
- If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.
- In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.
- In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.
- **The New Jersey Department of Health is an Equal Opportunity Employer.**
- **RESUME NOTE:** Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.
- **SAME APPLICANTS:** If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov) , or call CSC at (833) 691-0404.