



## State of New Jersey

PHILIP D. MURPHY  
*Governor*

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN  
*Attorney General*

SHEILA Y. OLIVER  
*Lt. Governor*

WILLIAM H. CRANFORD  
*Chief Administrative Officer*

December 28, 2022

### NOTICE OF JOB VACANCY #22-666

Opportunities currently exist in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

**TITLE:** Deputy Attorney General 4  
**SALARY\*:** \$87,578.62 to \$124,980.46  
**LOCATION:** Division of Law  
Financial Affairs Practice Group  
Banking & Insurance Section  
25 Market Street, Trenton, NJ 08625

**NUMBER OF POSITIONS AVAILABLE:** Two (2)

The Banking and Insurance (“B&I”) Section provides legal representation and advice to the Banking and Insurance divisions within the Department of Banking and Insurance, including the Real Estate Commission. The Division of Insurance is comprised of units which are charged with the licensing and oversight of the various types of insurance regulated by the State of New Jersey, and issues licenses to insurance companies, producers and other risk-assuming entities, reviews insurance products and rates for compliance with existing regulations, and monitors the financial solvency of licensees to ensure product availability in the marketplace. The B&I Section plays an integral part in reviewing and approving complex insurance mergers, acquisitions, conversions, insolvencies and regulatory issues. The Section also represents the Department in the prosecution in Superior Court of civil penalty actions for insurance fraud under the Insurance Fraud Prevention Act, as well as civil penalty and license revocation matters in the Office of Administrative Law. The Section also provides counseling on all types of insurance issues, including the Open Public Records Act.

**DUTIES:** Under the supervision of the Section Chief or Assistant Section Chief of the B&I Section, and the Assistant Attorneys General of the Financial Affairs Practice Group, the Deputy Attorneys General (DAsG) in the B&I Section are assigned a variety of cases and matters, including litigation, appellate, and counseling assignments and can expect to appear in all levels of State court, the Office of Administrative Law, and federal district court, with the guidance of seasoned supervisors; performs other related duties.

### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

**EXPERIENCE:** Two (2) years of experience as a practicing attorney.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**\*SALARY NOTE:** For newly hired individuals, the starting salary will be determined by the Department commensurate with experience. Salary offers are non-negotiable and will fall within the range posted.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional, subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

If qualified, applicants must complete a Division of Law attorney application for employment found at [www.njoag.gov/about/divisions-and-offices/division-of-law-home/hiring/](http://www.njoag.gov/about/divisions-and-offices/division-of-law-home/hiring/). While completing the application you will be instructed to upload supporting documents including but not limited to: a resume, cover letter indicating interest in job vacancy announcement #22-666, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample (unedited by others), a copy of your unofficial law school transcripts (self-prepared transcripts are not acceptable), and an Affirmative Action form. All items must be submitted together, in one package, via the DOL online attorney application portal, on or before the closing date of **January 28, 2023**.

*Current Division of Law employees need only submit a resume and cover letter to: [DOL.Applicant@law.njoag.gov](mailto:DOL.Applicant@law.njoag.gov)  
Current DOL employees must indicate #22-666 – DAG 4, B&I Section in the subject line.*

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

