

101 Vera King Farris Drive | Galloway NJ 08205-9441  
[stockton.edu](http://stockton.edu)

**Title:**

Director of Government Relations (Unclassified)

**Requisition Code:**

492823

**Location:**

Galloway – Main Campus

**Job Category:**

Management

**Department:**

Personal, Labor, & Government Relations

**Salary:**

Salary commensurate with experience and is accompanied by an extremely competitive University benefits package

**Work Hours:**

M-F; 9:00a-5:00p

**Posted Date:**

10/13/2023

**Close Date:**

N/A

**Overview:**

Stockton University is ranked among the top public universities in the Northeast with more than 160 undergraduate and graduate programs, as well as continuing education opportunities. The University, one hour from Philadelphia and two hours from New York City, offers unique living and learning environments throughout Southern New Jersey, including the 1,600-acre Galloway campus in the Pinelands National Reserve and Stockton University Atlantic City, located in the University District, just steps from the beach and the iconic Atlantic City Boardwalk. Additional locations include Hammonton, Manahawkin, and Woodbine. As a public university, Stockton provides an environment for excellence to a diverse student body, including those from underrepresented populations, through an interdisciplinary approach to liberal arts, sciences, and professional education. Founded in 1969, Stockton held its first classes in 1971. The University's commitment to cultural diversity and its welcoming and vibrant community makes Stockton a great place to learn and work! Learn more about the many reasons to choose Stockton at [www.stockton.edu](http://www.stockton.edu).

Faculty and staff are committed to support Stockton University's commitment to diversity and strong student-centered vision and mission.

This is an in-person on campus, non-remote position. The University has implemented a pilot program allowing employees to work either a compressed 4-day work week with extended workdays or may work from home one day a week. Participation is subject to Divisional Executive approval depending on operational need.

### **Brief Job Overview/Summary:**

The Director of Government Relations will play a critical role in advocating for the University's interests and priorities with government entities at the local, state, and federal levels. Reporting directly to the Vice President for Personnel, Labor, and Government Relations, this position will be responsible for developing and implementing effective strategies to engage policymakers, regulatory bodies, and elected officials. Expertise in government affairs, political analysis, and communication skills will be essential in shaping public policies that align with the University's mission and objectives, as well as ensuring robust State Budget support.

### **Descriptions of Essential Duties/Responsibilities:**

- Develop and execute comprehensive government affairs strategies that align with the University's goals and objectives. Monitor legislative and regulatory developments and proactively identify opportunities or risks that may impact the University and higher education.
- Represent the University's interests before government agencies, legislators, and other relevant stakeholders. Advocate for policies that advance the University's mission and address potential challenges through persuasive communication and strategic partnerships. Lead strategies related to annual State Budget process.
- Conduct in-depth analysis of legislation, regulations, and laws to assess their potential and actual impact on the University and/or higher education. Provide strategic guidance to leadership based on analysis and help shape the University's position on key issues.
- Cultivate and maintain strong relationships with government officials, policymakers, higher education, sector associations, and other relevant stakeholders. Attend legislative hearings, meetings, and events to engage with key decision-makers and influencers.
- Ensure the organization's adherence to relevant laws and regulations. Prepare and submit necessary reports related to government relations initiatives.
- Collaborate with the stakeholders on crisis management strategies related to government affairs issues, advocating for the University's interests during challenging situations.
- Lead campus stakeholders and coordinate with external government relations professionals, providing guidance, support, strategic input on pertinent public policy and government outreach efforts.
- Develop and implement communication plans to effectively communicate the University's positions on legislative matters to internal and external stakeholders.
- Monitor political landscapes, legislative process, elections, and political developments that may impact the University and higher education.
- Reviews office budget and spending, including reconciling office operating budget (Banner/PCard/Chrome River), manages TES and student workers, coordinates meetings, maintains Government Relations calendars, prepares PPT and other presentations, provides training as needed on government relations initiatives, and develops/maintains a Government Relations webpage on the University's website.
- Other duties as assigned.

### **Required Qualifications:**

- Bachelor's degree in Political Science, Public Administration, Law, or related field (advanced degree preferred).
- 8 years of experience in government relations, public affairs, or related fields, with a focus on legislative advocacy and policy analysis.
- Strong understanding of government processes, legislative frameworks, and regulatory environments at various levels of government.
- Excellent communication and negotiation skills, with the ability to articulate complex issues clearly and persuasively.
- Political acumen and understanding of political trends and dynamics.

**Preferred Qualifications:**

- Master's degree.
- Excellent communication and negotiation skills, with the ability to articulate complex issues clearly and persuasively.
- Political acumen and understanding of political trends and dynamics.

**Screening Information:**

Screening of applications begins immediately and will continue until the position is filled.

**How to Apply:**

To apply, please visit <https://employment.stockton.edu> or click the "apply" button.

**SAME APPLICANTS:** If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml>, email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609)-292-4144, option 3.

Click [here](#) to apply. Email all necessary documentation to [Stockton.same@stockton.edu](mailto:Stockton.same@stockton.edu).

Only electronic documents will be accepted. Please complete the online application and include three professional references in addition to the following required documents. All required documents (Microsoft Word or PDF) must be submitted in order for your application to move forward.

- A letter of interest describing qualifications and accomplishments.
- Current resume or curriculum vitae.
- Unofficial graduate transcripts.

**Please note:**

- Stockton University is an equal opportunity institution and encourages a diverse pool of applicants. Pursuant to Title IX of the Education Amendment of 1972, Stockton University prohibits discrimination on the basis of sex (including, but not limited to, the prohibition of sexual misconduct and relationship violence, sexual assault and harassment) in all of its educational programs and activities. Please visit [http://www.stockton.edu/affirmative\\_action](http://www.stockton.edu/affirmative_action) for information on Stockton's Equal Opportunity and Institutional Compliance processes. The University provides reasonable accommodations as appropriate. An applicant may request a reasonable accommodation for any part of the application and hiring process by contacting Bart Musitano, Manager for University Pensions and Benefits within the Office of Human Resources (Main Campus, J-115) at 609-652-4384, Monday – Friday between 8:00am – 5:00pm.

- All offers of employment are contingent upon a favorable background check, which may include social intelligence from a consumer reporting agency.
- In accordance with the New Jersey First Act P.L. 2011 c.70, effective September 1, 2011, new public employees (faculty exempt) are required to obtain New Jersey residency within one (1) year of employment. Applicants must meet the requirements listed.
- Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act (Clery Act), prospective employees may access Stockton's Annual Security and Fire Safety Report (ASFSR) at <https://www.stockton.edu/police/crime-statistics.html>. The ASFSR contains the previous three years of reported Clery Act crime statistics, fire safety information and information regarding campus and personal safety. Paper copies of the report are available at the Stockton University Police Department, Building 71, 101 Vera King Farris Drive, Galloway Township, NJ, or, call 609-652-4390 to request that a copy be sent via postal mail.