



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN
Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

May 9, 2023 NOTICE OF JOB VACANCY #23-307

Opportunities currently exists in the unclassified service with the Department of Law and Public Safety, Division of Criminal Justice, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 4 **OR** Deputy Attorney General 3
SALARY*: \$87,578.62 to \$124,980.46 \$100,682.82 to \$143,971.92

LOCATIONS: [Division of Criminal Justice](#)
Office of Securities Fraud and Financial Crimes Prosecutions
Cherry Hill, NJ, Trenton, NJ, Newark, NJ AND Whippany, NJ
Statewide travel required for work responsibilities.

NUMBER OF POSITIONS AVAILABLE: Eight (8) – Location preference required.

DUTIES: Under the direction of a Bureau Chief, Deputy Bureau Chief, Legal Chief, Director or other supervisory official in the Division of Criminal Justice (“the Division”), Department of Law and Public Safety (“LPS”), conducts work in the Office of Securities Fraud and Financial Crimes Prosecutions (“OSFFCP”), to help further OSFFCP’s mission to investigate and prosecute significant securities fraud and financial crimes that undermine the fairness and integrity of our financial systems, exploit investors, and prey on vulnerable individuals across the State of New Jersey and beyond. These Deputy Attorneys General will interpret and enforce laws and regulations; participate in legal and related activities involving federal and local jurisdictions and other State entities; draft memoranda of law; handle all aspects of case litigation, including but not limited to case assessment, research, discovery coordination, grand jury presentations, court appearances, pre-trial preparation, trial practice, court filings (motions, briefs, sentencing documents), attorney correspondence, and case management; will serve on various task forces and working groups for OSFFCP, the Division, or LPS; will work on special projects and initiatives; and perform other related work as needed. This position may also require non-traditional work hours, on an as needed basis, including evenings and weekends on short deadlines for certain assignments, with or without advance notice.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE:

DEPUTY ATTORNEY GENERAL 4: Two (2) years of experience as a practicing attorney.
DEPUTY ATTORNEY GENERAL 3: Three (3) years of experience as a practicing attorney.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

SPECIAL NOTE: Current Department employees appointed to a Deputy Attorney General 4 or 3 title must be willing to accept a lateral transfer, if selected.

***SALARY NOTE:** For newly hired individuals, the starting salary and title will be determined by the Department commensurate with experience. Salary offers and titles are non-negotiable and will fall within the range posted.

PREFERENCE: Preference will be given to candidates who have served as prosecutors or enforcement attorneys with trial experience; who have demonstrated experience in white collar investigations and prosecutions; who possess experience in bringing or defending complex securities or financial litigation; who possess subject matter knowledge regarding the purchase and sale of securities and commodities and the applicable laws, rules, and regulations; and excellent written and oral advocacy skills.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating its U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

SAME APPLICANTS: If you are applying under the NJ CSC “SAME” program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated above. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call CSC at (833) 691-0404.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please send a cover letter indicating interest in job vacancy announcement #23-307 with location preference, a current resume, and a completed Division of Criminal Justice Application for Employment, found at: <https://www.nj.gov/oag/dcj/pdfs/DCJ-Employment-Application-v03.27.18.pdf> to the Recruitment Coordinator via email at LPS.Humanresources@njoag.gov.

**Current Division of Criminal Justice employees need only send a resume and cover letter.
Applications submitted directly to the Division of Criminal Justice will not be considered.**

This announcement will remain open until all vacancies are filled.

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

