



# State of New Jersey

## Department of Human Services

**Philip Murphy**  
Governor  
**Sheila Y. Oliver**  
Lt. Governor  
**Sarah Adelman**  
Commissioner

The New Jersey Department of Human Services invites you to apply for the following position:

<b>JOB POSTING NUMBER</b>	285-23	<b>ISSUE DATE</b>	5/9/2023	<b>CLOSING DATE</b>	11/9/2023
<b>TITLE</b>	Interpreter for the Deaf (TES) *Those who applied to posting #067-23 need not re-apply				
<b>LOCATION</b>	Division of the Deaf and Hard of Hearing 11A Quakerbridge Plaza Hamilton, NJ 08619	<b>RANGE</b>	Q88		
		<b>SALARY</b>	\$75 Per Hour		
<b>OPEN TO</b>	Public				
<b>DEFINITION</b>	<p>Under direction of a supervisor in a state department or agency, facilitates communication between deaf, or hard of hearing, and hearing individuals on diverse topics, and under varying situations, by performing highly responsible and complex sign language interpreting; utilizes a variety of modes of communication such as oral interpreting or deaf-blind interpreting; provides technical assistance for the development of programs and activities relevant to the needs of the deaf or hard of hearing community; does other related duties.</p> <p>Interpreters are expected to perform interpreting services for staff members as they meet with staff, colleagues and consumers/clients. Particular focus would be placed on making website and printed materials more accessible to deaf and hard of hearing individuals by translating materials into American Sign Language. Part-time interpreters may also assist current communication access unit with tasks or needs related to the provision of services for DDHH staff and consumers with hearing loss.</p> <p><b>***CDI or RSC strongly preferred***</b></p>				
<b>EDUCATION</b>					
<b>EDUCATION</b>	<p>Graduation from an accredited college or university with an Associate's degree with a major concentration in an Interpreter for the Deaf Training Program. Coursework must include Deaf Culture, American Sign Language and Interpreting. NOTE: A Bachelor's or Master's degree which includes or is supplemented by the coursework cited above is acceptable in meeting the education requirement. NOTE: An Associate's, Bachelor's, or Master's degree which includes or is supplemented by a certificate of completion from a recognized Interpreter for the Deaf Training Program is acceptable in meeting the special coursework.</p>				
<b>EXPERIENCE</b>	Three (3) year of experience in American Sign Language Interpretation, which must have been gained within the past five (5) years.				
<b>NOTE</b>	<p><b>SPECIAL SKILLS:</b> Appointees must be able to communicate effectively in the language of the deaf, American Sign Language, sufficiently to perform the duties of this position. Appointees must possess a National Associate of the Deaf Certificate (NAD), Registry of Interpreters for the Deaf Certificate (RID) OR National Interpreter Credentials (NIC). The responsibility for ensuring appointees possess one of the above stated certifications rests with the Appointing Authority. <b>CDI or RSC strongly preferred</b></p>				
<b>NOTE FOR FOREIGN DEGREES</b>	Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in an ineligibility determination.				
<b>LICENSE</b>	Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.				
<b>IMPORTANT NOTICE</b>					
<b>RESIDENCY</b>	Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.				
<b>NOTE(S)</b>	<p>* Applicable regular or special re-employment list(s) established as a result of a layoff will be used before promotions are made. * <b>Telework:</b> This position may be eligible to participate in the Department's pilot "Telework Program", which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management. Details on this, and other benefits, will be made available throughout the interview process. * <b>Covid Screening:</b> Certain DHS positions may require COVID-19 vaccination or may be subject to testing/screening. * <b>SAME Applicants:</b> If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <a href="https://nj.gov/csc/same/overview/index.shtml">https://nj.gov/csc/same/overview/index.shtml</a>, email: <a href="mailto:SAME@csc.nj.gov">SAME@csc.nj.gov</a>, or call CSC at (833) 691-0404.</p>				
<b>DRUG SCREENING</b>	If you are a candidate for a position that involves direct client care with the Department of Human Services, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing will be at your expense. Candidates with a positive drug test result or those who refuse to be tested and/or cooperate with the testing requirement will not be hired. You will be advised if the position for which you're being considered requires drug testing and how to proceed with the testing.				
<b>FILING INSTRUCTIONS</b>					
<p>Forward a cover letter and resume electronically to: <a href="mailto:DHS-HRAdmin.Resumes@dhs.nj.gov">DHS-HRAdmin.Resumes@dhs.nj.gov</a>  <b>You must include the Job Posting #, and Last Name in the subject line of your email. Example: (123-22, Smith)</b></p>					

