



Joint Meeting of Essex & Union Counties

500 South First Street □ Elizabeth □ NJ 07202

908-353-1313 □ FAX: 908-353-7925

**Position: Site Services Worker**  
**Posting Period 4-17-24 to 7-17-24**

**Status: Union/Non-Exempt**  
**JMCSC-04-site**

Joint Meeting of Essex and Union Counties, a Wastewater Treatment Facility in Elizabeth, NJ is seeking a Full time Site Services worker.

Performs janitorial/custodial, general housekeeping, washing windows, vacuuming, mopping, floor stripping and waxing, polishing, landscaping, grounds keeping, laborer, carpentry, plumbing, and masonry duties requiring skill in the use of power tools, such as, but not limited to: saws, drills, routers, planes & sanders. and be able to operate heavy equipment, such as, but not limited to: backhoe, loadlugger, tractor, trucks and other standard shift vehicles. Installations and repairs using various epoxies, mastics, joint compound, industrial caulking, primers and paints. Performs repairs, replacement of hardware, locks, closers, hinges, glass, frames access panels, roof hatches docks etc. Uses asphalt patch products, sealers and various repair products. Uses hand and power tools such as shovels, rakes wheel barrels, rollers, grinders, jack hammers, trowels, rakes, etc. Mixes, pours and floats cement, mortar and concrete, plasters and lays brick and block.

Communicates effectively and coherently both orally and in writing with internal staff, coworkers, external contacts, visitors and the public. Performs routine mathematical calculations such as but not limited to addition, subtraction, multiplication, division using whole numbers, common fractions and decimals. Must be physically able to perform work activities that require constant heavy lifting, bending, pulling, stretching, carrying, walking, etc. in an environment that may be dusty, dirty, or pollen-laden, with extremes of temperature. Schedule is Monday through Friday from 0630 hours to 1500 hours. Some overtime and on-call hours are required.

#### Qualifications

- Must possess and maintain a valid N.J. driver's license.
- High School diploma or equivalency required
- Trade School diploma preferred or obtain within 2 years of hire.
- Vocational courses in carpentry and masonry preferred
- Five (5) years of related work experience required in buildings and grounds that may include, but not be limited to construction, plumbing, carpentry, masonry and other related trades
- Candidates must possess and maintain a valid driver's license.

**SAME APPLICANTS:** If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov) , or call CSC at (833) 691-0404.

Please forward resume, along with salary requirements to: [rbarry@jmeuc.com](mailto:rbarry@jmeuc.com).

**Disclaimer:** Please note that the Joint Meeting of Essex and Union Counties, Wastewater Treatment Facility has not adopted the provisions of Title 11A of the New Jersey Statutes (Civil Service). Thus, the Civil Service Commission will not play a role in or oversee the hiring process for this position.

Salary \$23.43 P/H to \$31.20 P/H

Women and Minorities are encouraged to apply  
An Affirmative Action/Equal Opportunity Employer