



# New Jersey Department of Environmental Protection Notice of Vacancy

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**Title:** Forest Fire Observer

**Posting Number:** SPFHS-2024-17

**Open to:** General Public

**Work Week:** 40 (40-hour) Work Week

**Salary:** (O13) \$41,376.01 – \$57,951.67

**Opening Date:** 05/01/2024

**Closing Date:** 05/31/2024

**Existing Vacancies:** To be determined

**Program/Location**

Department of Environmental Protection

State Parks, Forests & Historic Sites

These positions may be located in any of the following areas of the State:

**Division A Headquarters – Northern**

240 Main Street

Andover, NJ 07821

**Division B Headquarters – Central**

103 Shinns Road

Vincentown, NJ 08088

**Division C Headquarters – Southern**

5555 Atlantic Avenue

Mays Landing, NJ 08330

*Please indicate location in order of preference*

**Scope of Eligibility:** Open to applicants who meet the requirements below.

**Description:** Under the supervision of an Assistant Division Forest Fire Warden or other supervisor in the Department of Environmental Protection, in a fire tower, is responsible for detecting, locating, and reporting forest fires to protect life and property from wildfire; when required, performs forest fire suppression, pre-suppression, and prevention; performs maintenance work; does related work as required.

**Specific to the Position:** Forest Fire Observers are expected to: Detect and report wildfires, dispatch initial attack fire resources, monitor fire behavior, act as a safety look-out for fire resources, observe and record weather conditions, and help maintain the fire tower and tower grounds. During periods of low fire danger, assist with other duties such as office coverage, construction and maintenance of fire equipment, public outreach and prescribed burning.

## Requirements

**License:** Appointees must possess a driver's license valid in New Jersey. Appointees may also be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.

**Other:** Appointees must establish residence in an assigned area within thirty (30) days of appointment. (The appointee must live within the forest region assigned.)

Appointees will be required to obtain a certification as an Instructor-Trainer issued by the New Jersey Forest Fire Service.

Appointees will be required to successfully complete forest fire training courses and maintain qualifications as a forest firefighter. Failure to maintain qualifications will result in progressive disciplinary action.

**Authorization to Work:** Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services regulations. **Note:** The State of New Jersey does not provide sponsorship for citizenship to the United States.

**Veteran's Preference:** To qualify for New Jersey Veteran's Preference/status, you must establish Veteran's Preference through the Department of Military and Veterans' Affairs. Please submit proof Veteran's Preference along with your resume as indicated below. For more information, please visit <https://www.nj.gov/military/veterans/services/civil-service-preference/>

**Submit Letter of Interest, Resume, Unofficial Transcripts (if college degree is required), and the Personal Relationship Disclosure Statement by 4:00 p.m. on the closing date to:**

Talent Acquisition Team

Division of Human Resources

E-mail Address: [DEP-HR-SPFHS.Resumes@dep.nj.gov](mailto:DEP-HR-SPFHS.Resumes@dep.nj.gov)

Please include the title and posting # of this Notice of Vacancy in the subject line of your e-mail.

[Please tell us how you heard about this position](#)

NOTE: Applicants who apply to this posting may be considered for future opportunities as they become available.

**SAME applicants:** If you are applying under the NJ SAME program, your supporting documents (Schedule A or B letter) must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, please visit <https://nj.gov/csc/same/overview/index.shtml>, email [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144 and select Option #3.

### Posting Authorized By:

Phiroza Stoneback, Manager

Division of Human Resources

**The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodations under ADA will be provided upon request.**