



New Jersey Office of Information Technology

NOTICE OF JOB VACANCY

ISSUE DATE: January 23, 2023

CLOSING DATE: February 15, 2023

POSTING OPEN TO: ☐ OIT EMPLOYEES IN UNIT SCOPE(S):
 ☐ STATEWIDE (STATE EMPLOYEES ONLY):
 ☒ GENERAL PUBLIC

TITLE: Government Representative 1

POSTING # 2023-015

FUNCTIONAL TITLE: Director of the Office of Emergency Telecommunications Services

TITLE CODE: 55512

NUMBER OF POSITIONS: 1

SALARY: X98-\$130,000.00

HOURS OF WORK: 8:00 a.m. – 4:00 p.m.

LOCATION: NJ Office of Information Technology
 Office of Emergency Telecommunications Services
 300 Riverview Plaza
 Trenton, NJ 08625

DESCRIPTION OF THE SPECIFIC POSITION: As the Director of the Office of Emergency Telecommunications Services, shall serve as the State 9-1-1 Director. The individual shall direct the implementation of a cost-effective statewide Next Generation 9-1-1 (NG9-1-1) Network based on the NENA i3 standards serving nearly 200 PSAPs. Oversees the development and technical design of system enhancements; development and revisions of governing regulations and operational and training standards of the system for Public Safety Answering Point (PSAP) and Public Safety Dispatch Point (PSDP) call-takers and dispatchers and other public safety personnel. Must have experience in working within a governmental environment and a willingness to promote shared services/consolidation. Must have in-depth knowledge of FCC requirements related to wireless, wireline, VoIP and texting to 9-1-1. Must have knowledge of and experience in Public Safety Land Mobile Radio (LMR) communications including conventional and trunked systems and familiarity with the National Emergency Communications Plan (NECP).

DEFINITION: Under the direction of the Chief Technology Officer, direct the work of the Office of Emergency Telecommunications Services which is responsible for providing services surrounding all State 9-1-1 telecommunications systems and Public Safety Interoperable Communications.

REQUIREMENTS:

EDUCATION: Graduation from an accredited college or university with a bachelor's degree is preferred. Certification as an ENP is an advantage.

EXPERIENCE: Seven (7) years of experience in a public safety agency managing an Information Technology environment or a related field, which shall involve directing the administration/implementation of programs, coordinating activities across agencies, devising improvement plans for a unit, and/or promoting the development of agency services.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

FOR NON-U.S. CITIZENS AND/OR FOREIGN DEGREES

AUTHORIZATION TO WORK: U.S. Citizenship is not required. Selected candidate must be authorized to work in the U.S. according to Department of Homeland Security, U.S. Citizenship and Immigration Services regulations.

Note on Degree Information: You must provide a transcript(s) or evaluation of your degree(s) if one is indicated in your resume. Foreign degree evaluation must be evaluated by a recognized evaluation service and include your course - by - course evaluation. Candidates will NOT be considered for the position if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically.

Current State employees: Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

RESIDENCY REQUIREMENTS: In accordance with the New Jersey First Act, [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), effective September 1, 2011 all employees must reside in the State of New Jersey unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

OPEN TO THE FOLLOWING: Applicants must meet the job specification on file at the Civil Service Commission. To view the Civil Service Commission's Job Specification, please visit: <https://info.csc.state.nj.us/TitleList/StateList.aspx>

As a condition of employment with NJOIT a background inquiry will be conducted.

Please visit the following URL for the NJ Application for Employment: <https://nj.gov/it/docs/eo/DPF-663.pdf>

Electronic Filing: Applicants are encouraged to file electronically. Forward **your NJ Application for Employment, resume, cover letter, and unofficial transcript OR foreign degree evaluation to recruiter4@tech.nj.gov Include the posting number in the subject line.**

Alternate Filing: If unable to file electronically, applicants may forward **your NJ Application for Employment, resume, cover letter and unofficial transcript OR foreign degree evaluation (including posting #2023-015)** to:

Heather Pursell, Manager, Human Resources
Office of Information Technology
300 Riverview Plaza, 4th Floor
P.O. Box 212
Trenton, New Jersey 08625-0212

Authorized by: _____



Lisa Blauer, Chief of Staff