



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
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Governor

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Lt. Governor

MATTHEW J. PLATKIN
Attorney General

COLONEL PATRICK J. CALLAHAN
Superintendent

February 25, 2025 NOTICE OF JOB VACANCY #PORT-SS 01-25P

OPEN TO: Applicants who meet the requirements listed below:

TITLE: Legal Specialist

SALARY: TBD

LOCATION: Port Security Section
Port Compliance Bureau
Post Discovery & Adjudication Unit
Elizabeth, NJ

NUMBER OF VACANCIES: One (1)

DUTIES: Under direction of the Port Security Section Commander, performs confidential legislative, legal, compliance, adjudication, and policy-influencing research and administration in conformance with Title 53, as it relates to the New Jersey State Police Port Security Section ("Section"). Shall also act as liaison between various State Police Units both within and outside of the Port Security Section, NJ Office of the Attorney General, NJ Department of Law, NJ Office of Administrative Law, International Longshoremen's Association, and outside law enforcement agencies. ***Preference will be given to those with the following: Law Degree from an Accredited University and a member of the NJ Bar.**

REQUIREMENTS:

EDUCATION: Graduation from an accredited law school with Juris Doctor(J.D.) or a Bachelor of Laws (L.L.B.) degree. -OR- Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Three (3) years of experience involving legal or legislative research, drafting of rules, regulations, legislation, amendments, and/or the interpretation of statutes.

NOTE: Appointees currently matriculating in an accredited law school as an LL.B or J.D. candidate may substitute such enrollment for the three (3) years of required experience on a year-for-year basis.

NOTE: The legal specialist may be a full-time law school student working for the state on a limited part-time basis or during periods when law school is not in session.

SPECIAL NOTE: This appointment is being made to the unclassified service (UA).

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in the resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

SAME APPLICANTS: If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, visit their website at: SAME Program (nj.gov), or call CSC at (609) 292-4144, option 3.

If interested, please send an email indicating the title and posting # in the subject line and include a current resume, copy of unofficial transcripts (this is required if using education to qualify), and any applicable licenses or certifications before the closing date of March 10, 2025 to:

NJSPresumes@njsp.gov

The New Jersey Division of State Police is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply. The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011 Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.



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