



New Jersey Board of Public Utilities

44 South Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625



NOTICE OF VACANCY

****This position may be eligible for telework up to two days per week****

POSTING NO.: 32-2024

TITLE: Governor's Fellow (Unclassified)

SALARY: \$75,000.00

WORKWEEK: 35 hours (NL)

EXISTING VACANCIES: One (1)

OPENING DATE: May 22, 2024

CLOSING DATE: June 14, 2024

DIVISION/LOCATION: Division of
Clean Energy

The Office of Clean Energy Equity (OCEE) is part of a highly effective and collaborative team within the Division of Clean Energy working to achieve New Jersey's ambitious and important goal of 100% clean energy in a just and equitable manner, as well as Governor Murphy's commitment to building a stronger and fairer New Jersey.

At the New Jersey Board of Public Utilities (NJ BPU), you will collaborate with a group of dedicated professionals to further the state's leadership in offshore wind, electric vehicles, solar, and energy efficiency with a specific focus on applying an equity lens to this work.

As the Governor's Fellow, you will assist with designing programs to help grow the clean energy economy in New Jersey leading to well-paying jobs in clean energy, and develop initiatives that will serve as a model for other states and the federal government to follow to transition to a more just clean energy future. You will help to ensure residents in low- to moderate-income (LMI), overburdened, and environmental justice communities have equitable access to the benefits of clean energy and the jobs the green economy offers.

GENERAL DESCRIPTION: Under the general direction of the Deputy Director, OCEE and/or the Clean Energy and Environmental Equity Manager, the Fellow will assist with program management, project and policy development, and community outreach through the OCEE.

Established in 2020, the OCEE oversees the equitable deployment of clean energy policies, technologies, and programs, ensuring access and affordability for all residents, including New Jersey's LMI communities.

WORK RESPONSIBILITIES

- Assists Clean Energy staff with the development and implementation of clean energy policies and programs, including energy efficiency programs, to better serve New Jersey's overburdened communities by ensuring equitable participation in clean energy programs,

reducing energy burden for our most vulnerable populations, and advancing the equitable distribution of clean energy related benefits.

- Performs professional, administrative, and analytical work related to the development, implementation, monitoring, and/or evaluation of BPU's Community Energy Planning Grants (CEPG) program, BPU's Community Energy Plan Implementation (CEPI) Program, and other OCEE initiatives.
- Assists with performing tasks related to the planning and utilization of Regional Greenhouse Gas Initiative (RGGI) proceeds and other federal grants.
- Assists in the research, analysis, and/or preparation of proposed legislation affecting various clean energy programs.
- Performing other tasks as assigned.

REQUIREMENTS

Graduation from an accredited college or university with a Master's degree and a combination of established excellence in academics and/or professional achievement; proven leadership ability and potential for further growth; demonstrated commitment to public service; effective written communication skills as demonstrated by writing assignment; evidence of effective teamwork.

NOTE: Applicants may utilize college credits in combination with the indicated experience to meet the job requirements. These credits will be applied on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: One (1) to two (2) years of experience working in the clean energy/environment or sustainability fields is preferred.

NOTE: We value inclusion, integrity, innovation, empowerment, a culture of learning, and hard work above all else. Candidates with relevant undergraduate or professional experience are encouraged to apply, as are candidates who have shown a strong commitment to remedying the historical under-representation of people of color in energy through their work promoting equity, inclusion, and diversity as well as through their own lived experiences.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume and proof of degree submitted. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency.

OPEN TO THE FOLLOWING: Open to New Jersey residents.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey.

WORK AUTHORIZATION: Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. The State of New Jersey does not provide sponsorships for citizenships or Visas to the United States.

SAME APPLICANTS: If you are applying under the NJ “SAME” program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. The SAME program allows candidates, who identify as having a significant disability, to apply for non-competitive and unclassified positions through a fast track hiring process. For more information about the SAME program and the Fast Track Hiring program, please [click here](#) if you have any questions, please email, or call the contact as indicated on the job vacancy announcement.

HOW TO APPLY: Interested applicants should submit a letter of interest, resume, writing sample, a copy of the college transcript indicating the date the degree was conferred (required), the State of New Jersey Employment Application and the Personal Relationships Disclosure Form ([Click Here](#)). Please make sure to include the posting number in the subject line via email. All documents must be submitted by the closing date shown above to the following:

**NJ Board of Public Utilities
Office of Human Resources
44 South Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625
humanresources@bpu.nj.gov**

Visit us at <https://nj.gov/bpu/>

The New Jersey Board of Public Utilities is an Equal Opportunity Employer.