



NEW JERSEY DEPARTMENT OF AGRICULTURE
200 RIVERVIEW PLAZA
P.O. BOX 330
TRENTON, NJ 08625-0862



NOTICE OF JOB VACANCY

TITLE: Executive Director	ANNOUNCEMENT #: 60-24	ISSUE DATE: 9/11/2024 CLOSING DATE: 10/4/2024
SALARY RANGE: Commensurate with Experience	<input type="checkbox"/> DEPARTMENT WIDE <input type="checkbox"/> STATEWIDE <input checked="" type="checkbox"/> GENERAL PUBLIC	
LOCATION: State Agriculture Development Committee (SADC), Trenton, NJ		
JOB DESCRIPTION		
Under the direction of the State Agriculture Development Committee (SADC), in but not of, the NJ Department of Agriculture, this position directs and supervises the development and implementation of an effective Farmland Preservation Program pursuant to the Agriculture Retention and Development Act (N.J.S.A. 4:1C-11 et seq.) and all applicable funding sources; manages staff to accomplish Key Performance Indicators (KPI) as reported to the Office of the Governor; supervise the development and implementation of an effective Right to Farm Program pursuant to the Right to Farm Act (N.J.S.A. 4:1C-9 et seq.); directs and supervises the development and administration of all activities of the State TDR Bank Board pursuant to the State Transfer of Development Rights Bank Act (N.J.S.A. 4:1C-49 to 55); manages the agency to maximize the productivity of its personnel and effectiveness of its financial resources; develops and manages an annual budget for Farmland Preservation, Right to Farm and State TDR Bank Board; serves as Chief Administrative Officer and Secretary of the State Agriculture Development Committee; does other related duties as required.		
REQUIREMENTS		
<p>EDUCATION: Graduation from and accredited college or university with a Bachelor's degree.</p> <p>EXPERIENCE: Five (5) years of experience in the administration and management of a program to develop and implement policy in a public or private organization.</p> <p>NOTE: Applicants who do not possess the required education may substitute experience as indicated on a year for year basis.</p> <p>SPECIAL NOTE: Preference will be given to candidates with knowledge and experience in Land Preservation & the Right to Farm Act.</p> <p>FOREIGN DEGREES: Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated by a reputable evaluation service at your expense. This evaluation must be included with your submission and failure to submit the required evaluation may result in an ineligibility determination.</p> <p>LICENSE: Appointees will be required to possess a driver’s license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p> <p>AUTHORIZATION TO WORK: Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship, and Immigration Services regulations.</p> <p>NOTE: The State of New Jersey does not provide sponsorships for permanent residency to the United States or work visa.</p>		
IMPORTANT NOTICE		
Effective September 1, 2011, NJ PL 70 (NJ First Act), requires all State employees must reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than seven calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless an exemption is obtained. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.		
ELECTRONIC FILING INSTRUCTIONS		
Interested applicants must email a cover letter, including the announcement number, resume, and transcripts by the closing date of this Notice of Job Vacancy. Candidates should also submit a writing sample addressing the following question, “As Executive Director, please describe a challenge or opportunity for the SADC and how you would address it?”		
Application materials should be submitted to the Secretary of Agriculture and Chairman of the SADC, Edward Wengryn, to P.O. Box 330, Trenton, NJ 08625 or ed.wengryn@ag.nj.gov .		
SAME PROGRAM INFORMATION		
The SAME program allows candidates, who identify as having a significant disability, to apply for non-competitive and unclassified positions through a fast track hiring process. For more information about the SAME program and the Fast Track Hiring program, please visit https://nj.gov/csc/same/overview/index.shtml , CSC-Same@csc.nj.gov , or call (609) 292-4144, option 3.		
NJ SAME Program applicants must email a cover letter, including the announcement number, resume, transcripts, and a signed and approved copy of SAME Program eligibility documentation (Schedule A Letter or Schedule B Letter), by the closing date of this Notice of Job Vacancy to njdajobs@ag.nj.gov .		

The New Jersey Department of Agriculture is an Equal Employment Opportunity Employer