



NEW JERSEY DEPARTMENT OF HEALTH NOTICE OF VACANCY

State of New Jersey

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Health Science Specialist [Unclassified]			Salary TBD
Posting Number 568-24	Position Number 945733	Number of Positions 1	Posting Period * From: 08/20/2024 To: 09/03/2024
Location: Office of the Commissioner 55 North Willow Street Trenton, NJ 08618			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

The Office of Opioid Response and Policy (ORP) Deputy Director (Health Science Specialist) assists the Executive Director of Opioid Response and Policy with the oversight and management of opioid response and policy programs and the coordination of opioid and overdose surveillance, prevention, and policy initiatives for the Department. More specifically, the Deputy Director will:

Acts as a consultant to the Department and advise the Director in health system regulations/policy and best practices for overdose and opioid care delivery.

Represent the Office and the Department on overdose and opioid initiatives with external stakeholders and partners.

Work with the ORP Surveillance and Evaluation unit to ensure analyses and reports are clear, scientifically sound, accurate, and informative.

Research federal and state funding sources and direct activities to secure funding, including by applying for grants or submitting state budget requests.

Oversee operations for ORP, including onboarding of new staff and procurement of services and goods for ORP initiatives. Provide supervision and direction to programs within ORP, including the Overdose Fatality Review Team Program and Health Systems initiatives, and manage employee evaluations.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION: A Doctorate from an accredited college or university in a discipline appropriate to the position.

EXPERIENCE: Four (4) years of experience in an area appropriate to the position.

NOTE: A Master's degree in a discipline appropriate to the position plus an additional two (2) years of experience as specified above may be substituted for the Doctorate.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility is necessary to perform the essential duties of the position.

IMPORTANT FILING INSTRUCTIONS



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If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTOC@doh.nj.gov
- Mail the required documents to:
**Kevin Jennings, Supervising Mgt. Impr. Specialist
Management and Administration
Reference Posting #568-24
New Jersey Department of Health
PO Box 360
Trenton, NJ 08625-0360**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*



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IMPORTANT NOTES

**State as a Model Employer
of People with Disabilities
(SAME) Applicants:**

If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME program, visit their website at:

<https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov , or call CSC at (833) 691-0404.

PHEL Candidates:

If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.

Direct Client Care:

If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.

**New Jersey
First Act:**

In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.

Resume Note:

Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

Authorization to Work:

Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. The State of New Jersey does **not** provide sponsorships for citizenships to the United States.

Note: Newly hired employees must agree to a thorough background check that will include fingerprinting.

The New Jersey Department of Health is an Equal Opportunity Employer.