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**State of New Jersey**  
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**NOTICE OF JOB VACANCY**

<b>POSTING NUMBER</b> 23-06-S	<b>ISSUE DATE</b> March 13, 2023	<b>CLOSING DATE</b> March 27, 2023
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<b>TITLE</b> Detective Trainee, State Investigator, Law and Public Safety	<b>LOCATION</b> Hamilton, NJ - (Statewide Travel Required)
<b>NUMBER OF POSITIONS AVAILABLE</b> One (1)	<b>SALARY</b> \$63,022.93 - \$65,943.30

<b><u>JOINING OHSP</u></b>	<p>If you are looking for an exciting and rewarding career in public service, then come join our team of dedicated professionals. We strive to cultivate a workplace environment that rewards innovation and creativity, and which encourages employees to be forward-thinking, collaborative, and above all, united in our common mission to keep New Jersey safe and secure.</p> <p>We offer a generous benefit package for our <u>full-time employees</u> which includes vacation, personal and sick leave as well as 13 annual paid holidays, medical, dental and prescription plans, retirement plans, life insurance, flexible spending account plans, commuter Tax\$ave program and professional development courses.</p>
<b><u>OPPORTUNITY</u></b>	<p>NJOHSP is seeking to fill the position of a Detective Trainee, Law and Public Safety who will be hired as an employee of the Department of Law and Public Safety, Division of Criminal Justice (DCJ) assigned to the NJOHSP, Operations Bureau who meets the minimum job requirements specified below. This position is designated confidential and is within the unclassified service.</p>
<b><u>JOB DESCRIPTION</u></b>	<p>The Operations Bureau is responsible for detecting, deterring, and preventing terrorist activities within the State of New Jersey; gathering intelligence on terrorist or terrorist-related activities; serving as a liaison and maintaining working relationships with federal, state, and local law enforcement officials on matters of mutual interest; developing investigative reports; and participating in all phases of complex investigations; performs other related duties as assigned. As a Detective Trainee, duties include but are not limited to:</p> <ul style="list-style-type: none"> <li>• Performing specified investigative work involving state enforcement programs.</li> <li>• Preparing reports of routine nature during an investigation.</li> <li>• Participating in and observes the detecting, reporting, and following-up of criminal violations of New Jersey statutes and regulations.</li> <li>• Assisting in surveillance of certain aspects of investigative operations, assisting with confidential sources.</li> <li>• Assisting in the identification, recruitment, and management of confidential human sources in furtherance of this office’s mission spaces.</li> <li>• Working complex investigations in furtherance of protecting state and national security.</li> <li>• Assisting in strategic partner engagement, namely with liaison partners and the local, state, and federal level.</li> <li>• Assisting in the Operations Bureau mission in detecting and disrupting acts of terrorism and detection and disruption of threats from counterintelligence adversaries.</li> </ul>

<p><b><u>REQUIREMENTS</u></b></p>	<p><b>Education:</b> Graduation from an accredited college or university with a Bachelor's degree. <i>Applicants must submit proof of Bachelor's degree completion to be considered. Therefore, one of the following items must be submitted together with a resume: (1) a copy of your college diploma or (2) a copy of your final unofficial transcripts, which indicates the date your degree was conferred, and the type of degree awarded. Failure to submit one of these two items, as aforementioned, will result in disqualification from consideration. Matriculating students cannot be considered.</i></p> <p><b>Age:</b> Not less than 18 years of age.</p> <p><b>Citizenship:</b> Applicants should be aware that all NJOHSP employees must be U.S. Citizens due to the fact that they need to be eligible to obtain a Secret or Top-Secret Clearance from the federal government. U. S. citizenship is a requirement for obtaining such clearance. Additionally, a criminal and personal background investigation is conducted on all NJOHSP personnel.</p> <p><b>Special Note:</b> Applicants accepting employment are required to adhere to employment restrictions that they not pursue outside gainful employment during their tenure with the Division of Criminal Justice unless approved by the Attorney General.</p> <p><b>Medical Examination:</b> As a prerequisite for appointment, appointees may be required to pass a thorough medical and psychiatric examination to be administered by the appointing authority. Any psychological, medical, or physical condition or defect which would prevent efficient performance of the duties of the position, cause the appointee to be a hazard to himself/herself or others, or become aggravated as a result of performance of these duties, will be cause for rejection.</p> <p><b>Note:</b> Appointees will be required to successfully complete a training program mandated by the New Jersey Police Training Commission within 18 months of appointment.</p> <p><b>Special Qualifications:</b> Appointees must be able to complete satisfactorily the police training course administered by the Police Training Commission. Such training includes successful attainment at a level of proficiency in the use of firearms.</p> <p><b>Note:</b> Appointees to this position shall qualify semi-annually in the use of firearms.</p> <p><b>License:</b> Appointees will be required to possess a driver's license valid in New Jersey.</p> <p><b>Same Applicants:</b> If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated above. For more information on the SAME Program visit the CSC website at: <a href="https://nj.gov/csc/same/overview/index.shtml">https://nj.gov/csc/same/overview/index.shtml</a>, email: <a href="mailto:SAME@csc.nj.gov">SAME@csc.nj.gov</a>, or call CSC at (833) 691-0404.</p> <p><b>Resume Note:</b> Eligibility determinations will be based only upon proof of degree submitted and the information presented in the resume. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency, with a course-by-course breakdown. Failure to provide will result in your disqualification.</p> <p><b>Interested applicants should submit a cover letter, resume, transcript and writing sample. All submissions must be received no later than 4 p.m. on the closing date. Failure to submit all required documentation may result in your disqualification from consideration.</b></p>
<p><b><u>ADVANCEMENT</u></b></p>	<p>On the successful completion of the 12-month training period, appointees will be eligible for advancement to the title Detective 1 - State Investigator, Law and Public Safety in accord with New Jersey Civil Service Commission procedures.</p> <p>The inability of an employee in this title to graduate the training academy and/or attain a level of performance warranting advancement to the title listed above shall be considered cause for separation.</p>
<p><b><u>SECURITY CLEARANCE REQUIREMENT</u></b></p>	<p>All staff assigned to NJOHSP Operations Bureau require a Secret Clearance and, depending on the specific assignment, may also require a Top-Secret Clearance from the federal government. The inability to obtain or maintain the required clearance will be a basis for dismissal from employment.</p>

<b><u>NJ RESIDENCY REQUIREMENTS</u></b>	In accordance with the New Jersey First Act P.L. 2011 c70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment.
<b><u>NJ ETHICS REQUIREMENT</u></b>	Applicants accepting employment with NJOHSP are required to adhere to the Conflicts of Interest Law N.J.S.A. 52:13D-12 et seq., the Uniform Ethics Code N.J.A.C. 19:61-1.1. et seq., and LPS Supplementary Ethics Code which may limit or preclude outside activities and/or outside employment. Employees in certain positions are required to annually file financial disclosure statements.
<b><u>EQUAL OPPORTUNITY</u></b>	<p>NJOHSP is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.</p> <p>NJOHSP participates in the “State as a Model Employer of People with Disabilities” (SAME) program. For more information on the NJ SAME Program, please visit <a href="https://nj.gov/csc/same/overview/index.shtml">https://nj.gov/csc/same/overview/index.shtml</a></p> <p>NJOHSP provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application hiring process, please notify the agency via <a href="mailto:careers@njohsp.gov">careers@njohsp.gov</a> and request the ADA Coordinator contact you. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.</p>
<p>To apply please click on the following link: <a href="https://njohsp.hire.trakstar.com/jobs/fk0xv6n?source=Civil%20Service">https://njohsp.hire.trakstar.com/jobs/fk0xv6n?source=Civil%20Service</a></p>	