



State of New Jersey
DEPARTMENT OF EDUCATION
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TRENTON, NJ 08625-0500

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

KEVIN DEHMER
Acting Commissioner

Notice of Vacancy

Reference Number: DOE-038-24

Title: Governor's Fellow

Range/Title Code: X98/90221

Salary: \$75,000

Position Number: 656040

Issue Date: May 22, 2024

Closing Date: June 14, 2024

Core Hours of Operation: 7:30 a.m. – 5:30 p.m.

Location: Trenton, New Jersey

Division: Office of the Commissioner

Description

As a participant in the Governor's Fellowship Program, under the close supervision of a cabinet member or other executive official in the Department of Education, assists in the performance of the routine functions involved in the formulation and implementation of policies relating to modern government administrative practices and procedures and their practical application.

The New Jersey Department of Education is seeking a 2024-2025 Governor's Fellow to serve as the Department's Academic Recovery Policy Analyst to assist in analyzing and addressing persistent academic achievement gaps across the state and post-pandemic academic recovery.

The Academic Recovery Policy Analyst will assist in the identification, coordination, and analysis of NJDOE or other state data that may improve the Department's understanding of the factors that contribute to statewide

assessment scores in reading/ELA; coordinate resources across the Department and recommend strategies for improving cohesion across current and future initiatives that are designed to bolster student literacy and/or other areas of student academic achievement; analyze current and future policy initiatives that, if not explicitly designed to improve literacy, may nonetheless be leveraged towards that goal. This work shall include both state and national efforts; assist in the development, implementation, and recommendations of an internal NJDOE workgroup on literacy and academic recovery from across divisions; provide support during stakeholder engagement on best practices for improving literacy; seek out funding opportunities to support academic recovery initiatives, including professional development for Department staff and LEAs; and performs other related work as required.

This is a one year fellowship.

Requirements

Education/Experience

Graduation from an accredited college or university with a Master's degree and a combination of established excellence in academics and/or professional achievement; proven leadership ability and potential for further growth; demonstrated commitment to public service; effective written communication skills as demonstrated by writing assignment; evidence of effective teamwork.

Note: Applicants may utilize college credits in combination with the indicated experience to meet the job requirements. These credits will be applied on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

Preferred Education/Experience

Experience in the area(s) of academic research or early literacy.

Open to the Following

In accordance with the New Jersey First Act P.L. 2011 c.70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment.

Applicants must meet the open competitive requirements listed on the job specification on file at the Civil Service Commission. You may access the job specification through the Civil Service Commission's website info.csc.state.nj.us/jobspec/90221.htm.

Interested candidates may apply via: <https://www.nj.gov/education/careers/>.

Authorization to Work

Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Immigration and Customs Enforcement regulations. Note: The State of New Jersey does not provide sponsorships for work visas.

SAME Applicants

If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program, visit their website at: nj.gov/csc/same/overview/index.shtml, email: CSC-Same@csc.nj.gov, or call the Civil Service Commission at (609)-292-4144, option 3.

EOE/AA Statement

The New Jersey State Department of Education is an Equal Opportunity Employer, has an Affirmative Action Program, and will not discriminate against any person because of race, creed, religion, color, national origin/nationality, ancestry, age, sex/gender (including pregnancy), marital status/civil union partnership, familial status, affectional or sexual orientation, gender identity or expression, domestic partnership status, atypical hereditary cellular or blood trait, genetic information,

disability, (including perceived disability, physical, mental, and/or intellectual disabilities), or liability for service in the Armed Forces of the United States, and is committed to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.