



## New Jersey Board of Public Utilities

44 South Clinton Avenue  
P.O. BOX 350  
Trenton, NJ 08625



### NOTICE OF VACANCY

**\*\*This position may be eligible for telework up to two days per week\*\***

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**POSTING NO.:** 02-2023

**EXISTING VACANCIES:** One (1)

**TITLE:** Renewable Energy Project Manager  
(Gov. Rep. 2)

**OPENING DATE:** January 17, 2023

**SALARY:** Commensurate with Experience

**CLOSING DATE:** February 9, 2023

**WORKWEEK:** 35 hours (NL)

**DIVISION/LOCATION:** Division of  
Clean Energy

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**\*The Board of Public Utilities is a great place to work\***

You will be part of a highly effective and collaborative team working to ensure that safe, adequate, and proper utility services are provided to all members of the public who desire such services.

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**GENERAL DESCRIPTION:** Under the direction of the Director of Clean Energy or other supervisory official, the Renewable Energy Project Manager will be responsible for managing multiple high-priority renewable energy projects, including offshore wind projects within the Division of Clean Energy.

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#### **WORK RESPONSIBILITIES**

- Manage the direction, coordination, implementation, and performance of various Renewable Energy (RE) projects and programs including State of NJ awarded offshore wind (OSW) projects, while remaining aligned with strategy, commitments and goals of the Board of Public Utilities (BPU).
- Collaborate with complex teams involving all relevant stakeholders (project sponsors, engineers, project specialists, strategic BPU and other agency team partners) to monitor and ensure that projects stay on schedule and budget. Work with relevant stakeholders to maintain schedule and budget by managing changes to the project scope, schedule and project costs.
- Manage and facilitate engagement with individuals, organizations and businesses outside of the BPU to advance project objectives.
- Facilitate resolution of emerging issues and questions from existing projects.

- Participate in solar, OSW and transmission procurement design and evaluations, with a specific focus on impact to existing projects and the overall portfolio.
- Coordinate and engage effectively with stakeholders and constituents.
- Coordinate and collaborate with partner agencies (i.e. EDA, DEP, etc.) to achieve project deliverables and meet organizational timelines as well as monitoring and engaging in related projects and programs.
- Develop and participate in new opportunities, prepare effective technical proposals, and take an active leadership role in the development of new programs and projects.
- Recommend and assist in modification to the design and eligibility criteria of programs available through the New Jersey Clean Energy Program (NJCEP).
- Lead or participate in policy recommendations, technical review, grant proposal review and grant management, market analysis, program oversight, budget assessment, Board Order and other regulatory document preparation and presentation and the review and preparation of comments on relevant legislation as required.
- Ensure renewable energy contract terms, conditions and performance are met in timely manner.
- Interact regularly with Commissioners, legal staff, representatives of other state agencies, utility representatives, market participants and other stakeholders.
- Participate in internal and external stakeholder meetings.

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## **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor’s degree; Master’s degree preferred but not required.

**EXPERIENCE:** Demonstrated managerial skills, including such factors as interpersonal skills, decision-making, problem analysis and creative thinking, administrative judgment, delegation, managerial, budgeting or financial control, interdepartmental cooperation/liaison, development of subordinates and organizational awareness are required. Demonstrated facility with Microsoft office, spreadsheet, database, communications software, and renewable energy investment analytical tools preferred.

**NOTE:** Knowledge of the renewable energy industry, environmental protection and/or sustainability issues preferred.

**NOTE:** We value inclusion, integrity, innovation, empowerment, a culture of learning, and hard work above all else. Candidates with relevant undergraduate or professional experience are encouraged to apply, as are candidates who have shown a strong commitment to remedying the

historical under-representation of people of color in energy through their work promoting equity, inclusion, and diversity as well as through their own lived experiences.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume and proof of degree submitted. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency.

**OPEN TO THE FOLLOWING:** Open to New Jersey residents.

**RESIDENCY LAW:** Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey.

**WORK AUTHORIZATION:** Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations.

**HOW TO APPLY:** Interested applicants should submit a letter of interest, resume, writing sample, a copy of the college transcript indicating the date the degree was conferred (required), the State of New Jersey Employment Application and the Personal Relationships Disclosure Form ([Click Here](#)). Please make sure to include the posting number in the subject line via email. All documents must be submitted by the closing date shown above to the following:

**NJ Board of Public Utilities  
Office of Human Resources  
P.O. BOX 350  
Trenton, NJ 08625  
[humanresources@bpu.nj.gov](mailto:humanresources@bpu.nj.gov)**

*Visit us at <https://nj.gov/bpu/>*

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