

101 Vera King Farris Drive | Galloway NJ 08205-9441  
[stockton.edu](http://stockton.edu)

**Title:**

Director of Counseling and Psychological Services (Unclassified)

**Requisition Code:**

S2200582

**Location:**

Galloway - Main Campus

**Job Category:**

Management

**Department:**

Counseling (320030)

**Salary:**

Salary commensurate with experience and is accompanied by an extremely competitive University benefits package.

**Posted Date:**

11/10/2022

**Close Date:**

N/A

**Overview:**

Stockton University is ranked among the top public universities in the Northeast with more than 160 undergraduate and graduate programs, as well as continuing education opportunities. The University, one hour from Philadelphia and two hours from New York City, offers unique living and learning environments throughout southern New Jersey, including the 1,600-acre Galloway campus in the Pinelands National Reserve and Stockton University Atlantic City, located in the University District, just steps from the beach and the iconic Atlantic City Boardwalk. Additional locations include Hammonton, Manahawkin and Woodbine. As a public university, Stockton provides an environment for excellence to a diverse student body, including those from underrepresented populations, through an interdisciplinary approach to liberal arts, sciences, and professional education. Founded in 1969, Stockton held its first classes in 1971. The University's commitment to cultural diversity and its welcoming and vibrant community makes Stockton a great place to learn and work! Learn more about the many reasons to choose Stockton at [www.Stockton.edu](http://www.Stockton.edu).

Faculty and Staff are committed to support Stockton University's commitment to diversity and strong student-centered vision and mission.

Successful candidates will be required to show proof of their COVID-19 vaccine status prior to their start date. Religious or Medical waivers may be requested at the time of employment offer.

This is an in-person on campus, non-remote position. For the 2022-2023 academic year, the University has implemented a pilot program allowing employees to work either a compressed 4-day

work week with extended workdays or may work from home one day a week. Participation is subject to Divisional Executive approval depending on operational need.

Reporting to the Assistant Vice President for Student Health and Wellness, the Director of Counseling and Psychological Services (CAPS) will lead the operations for short-term clinical mental health services and psycho-educational programs for approximately 10,000 students and serve as the primary spokesperson and consultant to campus partners and parents regarding student mental health and well-being.

The Director of Counseling and Psychological Services (CAPS) will collaborate with the Assistant Vice President for Student Health and Wellness, the Director of Health Outreach, Promotion, and Education (HOPE) and Services, Director of Learning Access Programs (LAP) and other campus partners to cultivate a safe and healthy learning environment through integrated health and wellness services and educational programs.

**Responsibilities:**

- Synthesize, lead, and align Counseling and Psychological Services (CAPS) strategies and resources with Division and University priorities and national best practices. Identify and implement strategies to ensure that Counseling and Psychological Services (CAPS) services and programs meet the needs of diverse student communities (e.g., racially minoritized communities, LGBTQ+, first-generation, non-traditional, military-affiliated, etc.)
- Provide direct supervision for associate director and support staff for Counseling and Psychological Services
- Hire, train, and evaluate clinical and support staff in Counseling and Psychological Services
- Recommend and monitor the usage of budget, personnel, and facilities for Counseling and Psychological Services to ensure compliance with regulations and optimal clinical mental health service delivery to students. Coordinate and execute contracting for Counseling and Psychological Services
- Serve as a member of the clinical counseling team, providing students with individual, group, walk-in/crisis counseling services
- Conduct student mental health threat assessments as needed
- Collaborate with the Director for Health Outreach, Promotion, Education (HOPE) and Services and campus partners to promote preventative mental health programs and community-based mental health services and outreach on campus
- Serve as a member of Stockton Cares, Behavioral Intervention Team (BIT) and Student Health and Safety Care Review Team and other campus committees that support student health, safety, and well-being
- Review, revise, implement and monitor procedures and policies related to Counseling and Psychological Services (CAPS) to ensure compliance with FERPA, HIPAA, Title IX, Clery Act, and other state and federal guidelines that govern the safety and wellness of students on college campuses
- Serve as a Counseling and Psychological Services' (CAPS) chief spokesperson and consultant to campus partners and parents, remaining current in state and national college student mental health trends through involvement in appropriate professional organizations
- Lead research and assessment initiatives for Counseling and Psychological Services (CAPS). Direct Counseling and Psychological Services department's participation in national college student mental health research and assessment initiatives (e.g., Healthy Minds Study; ACHA National Collegiate Health Assessment, etc.) and leverage data to effectively plan and communicate the impacts of strategies on student mental health
- Cultivate strategies with campus and community partners to expand and integrate student mental health education in the curriculum and co-curriculum. Coordinate mental health awareness training for the campus community (i.e., Mental Health First Aid, etc.)

- Serve as a member of the Student Health and Wellness Leadership Team and the Vice President for Student Affairs Leadership Council and University committees as needed
- Other duties as assigned by the Assistant Vice President for Student Health and Wellness and/or the Vice President for Student Affairs

**Required Qualifications:**

- PhD, PsyD or EdD in Counseling, Psychology, Social Work, or equivalent
- Clinical counseling licensure or eligibility within one year for licensure in the State of New Jersey
- Minimum of five (5) years post-clinical licensure experience treating mental illness
- Certification to supervise clinical mental health counselors or eligibility within one year for certification in the State of New Jersey

**Preferred Qualifications:**

- Previous experience supervising clinical counseling staff
- Previous experience providing clinical mental health counseling in a college or university setting
- Demonstrated success supporting the mental health of diverse communities
- Experience conducting mental health threat assessments in a higher education environment

**Required Documents:**

Letter of Interest, Resume, Unofficial Transcripts

**How To Apply:**

**Screening of applications begins immediately and will continue until the position is filled.**

**Only electronic documents will be accepted. Please complete the on-line application in addition to providing the following required documents. All required documents must be submitted in order for your application to move forward. You may upload documents using Microsoft Word or PDF**

1. A letter of interest describing qualifications and accomplishments
2. A current resume
3. Unofficial transcripts
4. A list of three recent professional references (included in the application): Name, Organization, Email Address and Telephone

**SAME APPLICANTS: If you are applying under the NJ “SAME” program, your supporting documents (Schedule A or B), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov) , or call CSC at (833) 691-0404.**

Click [here](#) to apply.

**Please note:**

- Stockton University is an equal opportunity institution and encourages a diverse pool of applicants. Pursuant to Title IX of the Education Amendment of 1972, Stockton University prohibits discrimination on the basis of sex (including, but not limited to, the prohibition of sexual misconduct and relationship violence, sexual assault and harassment) in all of its educational programs and activities. Please visit [http://www.stockton.edu/affirmative\\_action](http://www.stockton.edu/affirmative_action) for information on Stockton’s Equal Opportunity and Institutional Compliance processes. The University provides reasonable accommodations as appropriate. An applicant may request a reasonable accommodation for

any part of the application and hiring process by contacting Bart Musitano, Manager for University Pensions and Benefits within the Office of Human Resources (Main Campus, J-115) at 609-652-4384, Monday – Friday between 8:00am – 5:00pm.

- All offers of employment are contingent upon a favorable background check, which may include social intelligence from a consumer reporting agency.
- In accordance with the New Jersey First Act P.L. 2011 c.70, effective September 1, 2011, new public employees (faculty exempt) are required to obtain New Jersey residency within one (1) year of employment. Applicants must meet the requirements listed.
- Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act (Clery Act), prospective employees may access Stockton's Annual Security and Fire Safety Report (ASF SR) at <https://www.stockton.edu/police/crime-statistics.html>. The ASF SR contains the previous three years of reported Clery Act crime statistics, fire safety information and information regarding campus and personal safety. Paper copies of the report are available at the Stockton University Police Department, Building 71, 101 Vera King Farris Drive, Galloway Township, NJ, or, call 609-652-4390 to request that a copy be sent via postal mail.