



# State of New Jersey

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

PHILIP D. MURPHY  
*Governor*

TAHESHA L. WAY  
*Lt. Governor*

MATTHEW J. PLATKIN  
*Attorney General*

ERIN ZIPPEL  
*Chief Administrative Officer*

## August 6, 2024 NOTICE OF JOB VACANCY #24-350

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Office of the Attorney General, for applicants who meet the requirements specified below:

**TITLE:** Deputy Solicitor General  
(Civil Service Title: Assistant Attorney General)

**SALARY:** \$187,450.00

**LOCATION:** [Office of the Attorney General](#)  
Office of the Solicitor General  
33 Washington St, Newark, NJ 07102

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** The Office of the Solicitor General, serving within the Office of the New Jersey Attorney General (OAG) in the Department of Law and Public Safety (LPS), coordinates the Attorney General’s involvement in matters before the U.S. Supreme Court, federal courts of appeals, and the New Jersey Supreme Court, and works with LPS divisions in both civil and criminal cases involving significant constitutional and appellate issues. The Deputy Solicitor General will be responsible for working with the Solicitor General and with LPS division leadership to develop strategy; supervise briefing of selected appeals and dispositive motions in federal and state court; deliver oral argument; and assist in the drafting and review of amicus briefs. The Deputy Solicitor General will have significant advocacy, litigation, and managerial roles, and will be responsible for overseeing multiple appeals in a dynamic and fast-paced environment. In addition to working with OSG and LPS division leadership, the Deputy Solicitor General will work closely with other members of the OAG executive leadership team, the senior leadership of other executive branch agencies, and the Office of the Governor, on a range of sensitive appeals and dispositive motions.

### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

**EXPERIENCE:** Four (4) years of professional legal experience as an attorney at law of the State of New Jersey in the area of the specialty or, three (3) years of professional legal experience as an attorney for State or Federal administrative agencies, which shall have involved a significant amount of the specialized legal work, or, two (2) years of unique specialized legal experience.

**LICENSE:** Appointee will be required to possess a driver’s license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**PREFERENCE:** Preference may be given to candidates with five (5) or more years of experience working in a civil or criminal appellate practice, who previously served as a law clerk for a federal court of appeals or state supreme court, or who have experience litigating before the U.S. Supreme Court.

**SAME APPLICANTS:** If you are applying under the NJ CSC “SAME” program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144, option 3.

**RESUME NOTE:** Eligibility determinations for experience and education will be based upon the resume and unofficial transcripts submitted at the time of application. Failure to provide transcripts will result in disqualification of your education towards eligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**HOW TO APPLY:** If qualified, please submit a cover letter indicating interest in job vacancy announcement #24-350, a current resume, and a copy of your final unofficial transcripts and/or foreign degree evaluation, (if applicable) to the Recruitment Coordinator via email at [jobs@njoag.gov](mailto:jobs@njoag.gov) on or before the closing date of **August 20, 2024**.

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

HUGHES JUSTICE COMPLEX

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