



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

☐ Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions

Issue Date: August 25, 2023

☐ State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions

Posting No.: 421-23

☒ Interested individuals who meet the stated requirements

TITLE: Communications Operator Trainee **SALARY:** \$40,719.93

LOCATION: South Woods State Prison, Non-Uniform Custody Unit– Bridgeton NJ

JOB DESCRIPTION: Under direction, in a centralized communication center as trainee and productive worker, learns to perform varied types of communications work; does related work.

REQUIREMENTS

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESIDENCY REQUIREMENT: Bridgeton City, Cumberland and Salem County residents receive first hiring preference, followed by Cape May County.

****** Qualified candidates will be granted interviews on a first-come, first served basis. ******

PLEASE INCLUDE RESUME IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN SEPTEMBER 11, 2023.

Forward Response To:

Jennifer Caignon, Manager, Human Resources
Regional Personnel Services, Region 9
South Woods State Prison
215 Burlington Road South
Bridgeton, NJ 08302

Emailed resumes are to be sent only to:

DOC_OHR-Region9@doc.nj.gov

If you are applying under the NJ "SAME" program, your supporting documents must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit the CSC Website at: <https://nj.gov/csc/same/overview/index.shtml> or email: SAME@csc.nj.gov