



State of New Jersey

DEPARTMENT OF BANKING AND INSURANCE
OFFICE OF HUMAN RESOURCES

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Lt. Governor

NOTICE OF VACANCY

STATE-WIDE – OPEN TO THE PUBLIC

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| Posting No.: BIA-2023-035 | Opening Date: May 9, 2023 |
| Title: Project Manager (Government Representative 2) | Closing Date: May 30, 2023 |
| Division: Insurance | Salary: \$80,000.00-\$85,000.00 |
| Unit: Life & Health | |
| Open To: Candidates who meet the requirements specified below, subject to current promotional and hiring restrictions. | |

DEFINITION

To help improve health care affordability for New Jerseyans, on December 21, 2021 Governor Murphy signed [Executive Order 277](#), launching the state's health care cost growth benchmarking effort--New Jersey's Health Care Affordability, Responsibility, and Transparency (HART) Program. The HART Program establishes targets aimed at slowing the rate of health care cost growth within the state and collects data to track progress in achieving those targets and improve overall cost transparency. This benchmarking effort encompasses all areas of health care costs inside the state, including insurance, hospital and provider, and pharmaceutical spending. Data collected through the program will improve understanding of the factors driving health care cost increases and point toward data-driven policy solutions for addressing them. The HART Program targets are set through 2027 and are calculated based on a combination of median income and potential gross state product growth projections designed to ensure health care spending does not increase faster than the state's economy or the pocketbooks of its residents. States throughout the country have adopted similar benchmarking programs, with success in holding spending growth below national averages. The Department of Banking and Insurance seeks a qualified candidate to serve as Project Manager, under the direction of the Assistant Commissioner of Life and Health or other appropriate supervisor/manager. Information regarding the New Jersey Cost Growth Benchmark Program can be found at: <https://www.cshp.rutgers.edu/content/nj-benchmark-program>

Non-Exhaustive Examples of Project Manager's Role and Responsibilities:

Work on newly established Cost Growth Benchmark Program, including but not limited to:

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- Project managing the Department's responsibilities for the Cost Growth Benchmark Program;
- Assisting in providing strategic direction and ensuring alignment with State and agency goals and objectives;
- Working with analytic vendor(s) to ensure effective timely completion of reports, efficient utilization of resources, and strong stakeholder relationships;
- Communicating with stakeholders about key aspects of the program, including plans for data submission and reporting, and explaining data needs and rationale to stakeholders and data submitters;
- Working with stakeholder engagement to provide input on technical data collection issues as well as on development of public-facing reports;
- Collaborating with staff across State government, including through the Interagency Workgroup, to ensure success of the program;
- Working with vendor(s) to implement an effective data collection process, ensuring that health care entities submit complete and timely data, communicating with health care entities and providing assistance to complete the data collection and reporting process;
- Providing recommendations to leadership and managing comprehensive study and analysis of policy issues;
- Supporting the governing body (committee) responsible for the benchmark;
- Contributing to reports; and
- Coordinating review of regulatory needs and changes and evaluating current policy for alignment.

REQUIREMENTS

- Strong project management and analytical skills, for example, including the ability to identify anomalies in data submissions or resulting analysis and to update the Benchmarks methodology as necessary;
- Strong communication skills, particularly around communicating and understanding written and verbal communication about data and associated calculations and analyses;
- Experience communicating with a variety of health care stakeholders, including data professionals and business professionals;
- Expertise in working with health care data, including understanding the strengths and limitations of claims and quality data;
- Strong organizational skills and ability to manage a complex project under time pressure

RESIDENCY REQUIREMENTS: In accordance with the New Jersey First Act, [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#) , effective September 1, 2011, newly hired State government employees must reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey. Employees who fail to meet the residency requirements are subject to removal from employment.

Interested applicants should submit a letter of interest, resume, educational transcript(s) evidencing the required credit hours listed above and/or completion of schooling and degrees attained, and three (3) professional references of your current or former supervisors or managers - please only provide references for those to whom you have reported in the workplace and those who have supervised or managed your work. Please provide your references' names, job titles and current contact information, including email addresses. All documents should be submitted by May 30, 2023 to: human.resources@dobi.nj.gov. Please include posting # BIA-2023-035 in the subject line of the email.

NOTE: *Foreign transcripts must be evaluated by a recognized evaluation service at your expense. Submit a copy of the evaluation with each application that requires a college degree or credits. For additional information, please refer to the Civil Service Commission website at: <http://www.state.nj.us/csc/seekers/about/steps/step2.html>*

The New Jersey Department of Banking and Insurance provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and/or hiring process, please notify the Department's ADA Coordinator, Lisa Clapp, at lisa.clapp@dobi.nj.gov or (609) 940-7337. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.