



**Investigations Staff Attorney
(Regulatory Officer 2)
Medicaid Fraud Division
New Jersey Office of the State Comptroller**

About the Office:

The Office of the State Comptroller (OSC) is an independent state agency that oversees the Executive Branch of state government. Our mission is to make the government in New Jersey more efficient, transparent, and accountable. Our office audits and investigates municipalities, school districts, and counties; state colleges and universities; independent state authorities; and state agencies. We also oversee government expenditures, review public contracts, evaluate local and state programs, and oversee New Jersey's Medicaid program. We detect and uncover fraud, waste, and abuse and share our findings through public reports.

About the Division:

The Medicaid Fraud Division (MFD) oversees New Jersey's Medicaid program. The Division works to improve the efficiency and integrity of Medicaid in New Jersey and returns millions of dollars to taxpayers each month. MFD audits and investigates health care providers, recipients, managed care organizations (MCOs), contractors, and state programs that coordinate the provision of an individual's health care needs. We work to prevent and detect fraud, waste, and abuse in the program and pursue civil and administrative enforcement actions. When necessary, we disqualify providers from participating in the Medicaid program.

About the Role:

MFD seeks a motivated and committed professional to serve as a Staff Attorney in MFD's Investigations Unit. This individual will conduct, in conjunction with investigators and analysts, confidential and sensitive investigations for the purpose of detecting, reporting upon, and remediating fraud, waste, and abuse in the Medicaid program.

Responsibilities:

- Identify potential investigative issues, subjects and targets; receive and analyze complaints and referrals to determine investigatory merit.
- Develop and implement investigative plans in conjunction with investigators, auditors, and analysts.
- Serve as the lead attorney on projects and cases from beginning to end.
- Obtain (via subpoena as necessary), review, and analyze documents related to inquiries and investigations conducted by the office.
- Conduct comprehensive investigative interviews (including the taking of sworn testimony) and prepare detailed summary reports.
- Interact with counsel for represented parties, as well as internal agency counsel.
- Draft final reports, letters, memoranda, and other documents.
- Develop expertise in applicable laws, rules, regulations, and other standards related to the work of the Medicaid Fraud Division. Advise on the application of federal and state law.
- Work closely and collaboratively with team members to identify issues, solve problems, and recommend or implement follow-up actions.

Requirements:

- Graduation from an accredited law school with a Juris Doctor (J.D.) Degree.
- Membership in the New Jersey Bar in good standing.
- At least three (3) years of experience as an attorney.

The ideal candidate will have the following skills and experience:

- Experience with criminal or civil investigations.
- Experience in healthcare and/or New Jersey Medicaid strongly preferred, but not required.
- Experience conducting fact-finding interviews and eliciting testimony, via deposition or court proceeding.
- Ability to clearly communicate complex quantitative and qualitative concepts.
- Excellent writing skills with an ability to draft, edit and finalize a public report that reflects the tone and mission of the office.
- Adept at multi-tasking, delegating, handling multiple projects, and prioritizing competing deadlines.
- Experience analyzing statutes, regulations, and case law.

Interested candidates should submit a cover letter, resume, writing sample and three references to:

Paola Belardo
Office of the State Comptroller
P.O. Box 024
Trenton, NJ 08625
Email: careers@osc.nj.gov

NOTE: Residency Requirements - Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

The Office of the State Comptroller is proud to be an equal opportunity employer. We are committed to providing a work environment that supports, inspires, and respects all individuals and in which personnel processes are based on merit, performance, and business needs. We do not discriminate on the basis of race, religion, color, national or ethnic origin, gender, sexual orientation, gender identity, gender expression, familial status, citizenship, age, or status as an individual with a disability. We believe that diversity and inclusion among our staff is critical to our success. We seek to recruit, develop and retain the most talented people from a diverse candidate pool and encourage applicants from all backgrounds and experiences to apply.

SAME Applicants: If you are applying under the "NJ SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume. For more information on the SAME Program visit their website at <https://nj.gov/csc/same/overview/index.shtml> , email: SAME@csc.nj.gov, or call CSC at (833) 691-0404.