



**NEW JERSEY DEPARTMENT OF TRANSPORTATION  
Public Posting**

**POSTING #:** 24-00021

**TITLE:** Engineer Trainee, Transportation (Civil)

**ISSUE DATE:** 1/26/2024

**TITLE CODE:** 16270

**CLOSING DATE:** 2/26/2024

**DIVISION:** Capital Program Managment

**LOCATION:** Various

**UNIT:** Various

**SALARY:** \$62,088.54-\$64,482.40

The New Jersey Department of Transportation (NJDOT) is seeking applications for candidates for the position of Engineer Trainee Transportation (ETT). Engineer Trainees are assigned a 40 - hour work week. Current starting salary is \$62,088 and \$64,482 after six months. Standard workweek is Monday through Friday, but some positions may require contractor hours. Work experience within many of the units will qualify as approved Design Experience for the issuance of a NJ PE License.

The Division of Capital Program Management (CPM) delivers a wide range of world - class transportation projects through the planning, design, and construction phases. It utilizes and continually improves systems designed to deliver projects on time and on budget. CPM takes pride in its highly skilled professional staff that deliver capital projects worth hundreds of millions of dollars each year. Staff are encouraged to take advantage of numerous professional development opportunities offered throughout the year, including regional and national conferences and in - house mentoring sessions. CPM staff have a wide range of responsibilities, from ensuring that project designs and construction plans comply with a diverse set of federal and state regulations and policies that focus on safety, the environment, property acquisition, utility relocations, and construction materials. Assessing and improving internal processes and information reporting and management systems are other core functions. Staff collaborate with subject matter experts throughout the department. CPM has a staff of about 1,300 men and women with offices located at the Headquarters Complex, Regional Offices, and at numerous temporary construction field offices throughout the State. They are assigned to seven divisions: Highway & Traffic Design, Traffic Engineering, Right of Way & Access Management, Capital Program Support, Project Management, Bridge Engineering and Infrastructure Management, and Construction Services & Materials.

**IN ORDER TO BE CONSIDERED FOR THESE POSITIONS, YOU WILL NEED TO COMPLETE AND  
INCLUDE A PREFERENCE FORM WITH YOUR APPLICATION.**

**PREFERENCE FORM CAN BE FOUND AT:**

**[https://www.state.nj.us/transportation/about/employ/pdf/CMP\\_Pref\\_No\\_Program\\_Managemnt.pdf](https://www.state.nj.us/transportation/about/employ/pdf/CMP_Pref_No_Program_Managemnt.pdf)**

**YOUR APPLICATION WILL NOT BE CONSIDERED UNTIL ALL REQUIRED DOCUMENTS ARE RECEIVED.**

## **BENEFITS PACKAGE**

As a NJ State Department, NJDOT offers a comprehensive benefits package including:

- Health Care (medical, prescription drug, dental & vision care)
- Pension
- Deferred Compensation
- 13 paid holidays
- Benefit Leave (12 vacation days, 15 sick days and 3 administrative days)
- Training & Tuition Aid Opportunities

## **REQUIREMENTS**

**Degree:** Graduation from an accredited college or university with a **Bachelor's Degree in Civil Engineering.**

**Note:** Possession of a valid Professional Engineer's License issued by the New Jersey State Board of Professional Engineers and Land Surveyors may be substituted for the Bachelor's degree in Engineering.

**Note:** An Engineer - In - Training (EIT) certification issued by the Division of Consumer Affairs, New Jersey Office of the Attorney General may be substituted for the above education requirement. Applicants must submit proof of the EIT certification and the Fundamentals of Engineering (FE) exam results. The area of discipline indicated on the FE exam results (e.g., Civil, Electrical and Computers, Chemical, Industrial and Systems, Environmental, Mechanical, and Other Disciplines) must be appropriate to the position.

For more information regarding this position, please refer to: <https://info.csc.state.nj.us/jobspec/16270.htm>

**License:** Appointee will be required to possess a Driver's License valid in New Jersey.

Work Authorization: Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations. NJDOT does not provide sponsorship or accept student OPT/CPT programs, F1 or H1B work authorization visas.

Residency: All persons hired on or after September 1, 2011 have one year from the date of appointment to establish, and then maintain, principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14 - 7 (P.L. 2011, c. 70), also known as the "New Jersey First Act."

## **TO APPLY**

**You must apply through the NJDOT website at:**

**<https://www.state.nj.us/transportation/about/employ/openings.shtm>**

Submit a complete packet by the closing date that includes the following documents:

- NJ State Application for Employment (Application and instructions can be found at link above)
- Letter of interest
- Current resume
- Copy of unofficial transcript OR foreign degree evaluation that verifies degree in Civil Engineering was awarded
- **Preference Form:**

[https://www.state.nj.us/transportation/about/employ/pdf/Spring\\_Engineers\\_Preference\\_Sheet\\_2022.pdf](https://www.state.nj.us/transportation/about/employ/pdf/Spring_Engineers_Preference_Sheet_2022.pdf)

## **IMPORTANT NOTES**

**Proof of Degree:** You must provide transcript or evaluation of your **UNDERGRADUATE** degree.

**Foreign Degree Evaluation:** If you obtained your undergraduate degree outside of the US, you **MUST** provide a Foreign Degree Evaluation from a USA recognized evaluation service agency that includes a course - by - course evaluation in order to be deemed eligible. Failure to provide evaluation will result in your application being disqualified.

**Incomplete Packets:** Applicants MAY NOT be considered if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically. Applicants will be selected for an interview on the basis of their application/resume.

**Current State employees:** Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

NJDOT provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please email dot - hr.ada@dot.nj.gov. Determinations on requests for reasonable accommodation will be made on a case - by - case basis.

**SAME APPLICANTS:** If you are under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov) , or call CSC (609) 292 - 4144, option 3.

**New Jersey Is An Equal Opportunity Employer**