



## State of New Jersey

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Governor

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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Chief Administrative Officer

### June 19, 2024 NOTICE OF JOB VACANCY #24-238

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, New Jersey Racing Commission, for applicants who meet the requirements specified below:

**TITLE:** Official, New Jersey Racing Commission  
(Associate Judge)

**SALARY:** \$74,750.00 to \$97,750.00

**LOCATION:** [New Jersey Racing Commission](#)

Meadowlands Racetrack

1 Racetrack Drive

East Rutherford, NJ 07073

*Travel to various Racetracks is required.*

*Mandatory weekend work hours required during live racing.*

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the general direction of the Executive Director of the New Jersey Racing Commission and the assigned presiding judge, the official is responsible for the enforcement of rules and regulations governing harness racing contests and events; officiates and oversees pre- and post-race proceedings and the judging of racing contests; authorizes and conducts investigations; conducts hearings; suspends and/or fines individuals for cited infractions of rules and regulations; performs other related duties as assigned. This position will require non-traditional work hours, on an as needed basis, including evenings and/or weekends on short deadlines for certain assignments, with or without advance notice.

### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Three (3) years of experience in the horse racing industry, two (2) years of which shall have included experience as an official presiding over horse racing related activities, one (1) year of which shall have included experience involving pari-mutuel wagering operations and activities.

**NOTE:** Applicants who do not possess the required education may substitute additional experience on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

**LICENSE:** Appointee will be required to possess a valid U.S. Trotting Association (USTA) license in the capacity of Associate Judge to officiate harness races.

Appointee may be required to possess membership in the Association of Racing Commissioners International (ARCI).

Appointee will be required to possess a driver's license valid in New Jersey.

**SAME APPLICANTS:** If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144, option 3.

**RESUME NOTE:** Eligibility determinations for experience and education will be based upon the resume and unofficial transcripts submitted at the time of application. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see [CSC foreign degree information](#)). Failure to do so may result in disqualification of your education towards eligibility.

**HOW TO APPLY:** If qualified, please submit a cover letter indicating interest in job vacancy announcement #24-238, a current resume and a copy of your final unofficial transcripts and/or foreign degree evaluation, (if applicable) to the Recruitment Coordinator via email at [jobs@njoag.gov](mailto:jobs@njoag.gov) on or before the closing date of **July 3, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

